

**DELTA COLLEGE DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
TUESDAY, APRIL 14, 2009  
DELTA COLLEGE RICKER CENTER  
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Higgs, K. Houston-Philpot, T. Lane, K. Lawrence-Webster, J. MacKenzie, R. E. Selby, R. Stafford, E. Wacksman (by phone)
- OTHERS PRESENT** J. Goodnow, B. Baker, G. Beckstrom, P. Clark, C. Cornelius, K. Cornelius, C. Curtis, M. Eyre, L. Govitz, P. Graves, S. Hartshorn, A. Hill, J. Knochel, T. Kubatzke, D. Lutz, J. Miller, S. Montesi, M. Mosqueda, L. Myles-Sanders, G. Przygocki, L. Ramseyer, K. Randolph, D. Redman, S. Romer, M. Rowley, D. Salinas, P. Seidel, T. Stitt, A. Ursuy, B. Webb, K. Wilson
- PRESS PRESENT** G. Burns (Saginaw News)
- CALL TO ORDER** Board Chair K. Houston-Philpot called the meeting to order at 7:02 p.m.
- PUBLIC COMMENTS** Board Chair K. Houston-Philpot called for comments from the public.
- Mike Rowley, Bay County Resident, made comments regarding the conflict of interest that is created when a Trustee's professional activities prevent that Trustee from fulfilling his "fiduciary duty" to Delta College and to the Board.
- ACCEPTANCE OF MINUTES** Board Chair K. Houston-Philpot called for additions or corrections to the minutes of the Board Dinner Meeting and Regular Meeting of March 10, 2009. R. Emrich made a motion to accept to the minutes. K. Lawrence-Webster seconded the motion. Minutes were accepted as submitted.
- TREASURER'S REPORT** D. Lutz informed the Board that at the end of March, the College is in a good financial position. Due to increased enrollments, College revenues are exceeding projections for this time of year. She added that there are no other major variances to report at this time.
- PERSONNEL  
BA4748** It is the recommendation of the Administration that the Board of Trustees approve the list of individuals submitted for promotion and tenure, as designated, effective with the 2009-2010 academic year. R. Emrich made a motion to approve the recommendation with support from R. Stafford. Motion passed unanimously.
- PERSONNEL  
BA4749** It is the recommendation of the Administration that the Board of Trustees approve the appointment of Casey Cornelius as Associate Dean for Student Engagement beginning May 11, 2009. T. Lane made a motion to approve the recommendation with support from R. Stafford. Motion passed unanimously.
- PERSONNEL  
BA4750** It is the recommendation of the Administration that the Board of Trustees approve the appointment of Eric Wiesenauer as Mathematics Instructor in the Math and Computer Science Division for the 2009-2010 academic year. This is a tenure-track appointment (commencing July 1, 2009 and ending on June 30, 2010). T. Lane made a motion to approve the recommendation with support from K. Higgs. Motion passed with a vote of 8 in favor, 1 abstaining. R. Stafford

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abstained from voting because the candidate is his nephew.

**FINANCE  
BA4751**

It is the recommendation of the Administration that the Board of Trustees approve the selection of Mid Michigan Roofing of Saginaw to furnish all labor and materials to complete roofing trades work based on their bid of \$278,534 and the selection of Tri-City Acoustical of Saginaw to furnish all labor and materials to complete plaster repair work based on their bid of \$63,170 for the "C," "D," & "E" Wing Roof Replacement and Plaster Repair Project. K. Lawrence-Webster made a motion to approve the recommendation with support from K. Higgs. J. MacKenzie asked if this is a union contract. L. Ramseyer said that it is. R. Emrich asked if this contract was awarded to the lowest bidder. L. Ramseyer said that the contract was awarded to the lowest responsible bidder. Motion passed unanimously.

**FINANCE  
BA4752**

It is the recommendation of the Administration that the Board of Trustees approve the selection of Serenus Johnson Construction of Bay City to furnish all labor and materials to complete the Delta Drive Street Improvement project based on their bid of \$741,300. T. Lane made a motion to approve the recommendation with support from R. Stafford. Motion passed unanimously.

**FINANCE  
BA4753**

It is the recommendation of the Administration that, contingent on authorization by the building owner, the Board of Trustees approve the attached project budget of \$135,000 and authorize the Facilities Department and administration to secure bids and award contracts to complete the Toilet Room Renovations at the Ricker Center as detailed in the preliminary design and budget completed by William A. Kibbe & Associates, Inc. K. Higgs made a motion to approve the recommendation with support from R. Emrich. Following discussion regarding the details of the Ricker Center Lease, K. Lawrence-Webster made a motion to amend the original motion to include an effort to leverage the College's ability to extend the 1-year renewable option on our side and limit it on the landlord's side. J. MacKenzie seconded the motion to amend the original motion. J. Goodnow clarified that the amendment does not mean that the project approval is contingent on conditions stated by K. Lawrence-Webster. K. Lawrence-Webster agreed with J. Goodnow. Motion to amend the original motion passed unanimously. Motion to approve the amended recommendation passed unanimously.

**FINANCE  
BA4754**

It is the recommendation of the Administration that the Board of Trustees approve the purchase of the Digistar 4 Laser and Digistar 4 Producers system(s) from Evans and Sutherland in the amount of \$1,300,000 to replace the Digistar II System at the Planetarium. R. Emrich made a motion to approve the recommendation with support from E. Wacksman. J. MacKenzie asked where the dollars are coming from. E. Wacksman responded that the dollars are coming from the Plant Fund. She said that we can't keep patching the current equipment forever. The time has come to make it better. S. Montesi said that the new equipment is software based instead of hardware based. It will open up all kinds of possibilities to other disciplines for teaching and learning. K. Higgs asked why this isn't part of the regular budget process. D. Lutz said that it is. This equipment replacement has been on the project list in the 5-year Capital Outlay Plan that we submit to the State for a number of years. There are reserves in the Plant Fund to cover the cost. K. Lawrence-Webster asked why this replacement couldn't wait until the full budget comes through for approval. J. Goodnow said that there have already been instances of the equipment breaking down during a public show. We need to get the equipment in working order as soon as possible to avoid disservice to the community and embarrassment to the College. T. Lane said that outcomes are incredibly important and asked

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S. Montesi to gather data to support the impact that we are having on our students and in the community. S. Montesi said that she is working to gather this data. For example, surveys are conducted of all teachers who bring their students to the Planetarium. R. Emrich said that the Planetarium was a wonderful gift to the College and to the community. When the Planetarium opened, the College accepted, in good faith, the responsibility to maintain the building. Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE  
BA4755**

It is the recommendation of the Administration that the Board of Trustees approve the revisions to Senate Policy 3.060, Division and Faculty Initiated Formative Evaluations of Full Time Faculty. T. Lane made a motion to approve the recommendation with support from R. Emrich. Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE  
BA4756**

It is the recommendation of the Administration that the Board of Trustees approve a new Associate in Applied Science Degree in Alternative Energy/Wind Turbine Technology effective Fall semester 2009. T. Lane made a motion to approve the recommendation with support from R. Stafford. Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE  
BA4757**

It is the recommendation of the Administration that the Board of Trustees adopts the Delta College Identity Theft Prevention Program in compliance with the Federal Trade Commission's Red Flag Rules, assign Trevor A. Kubatzke as the Program Administrator and delegate the authority to the Program Administrator to conduct periodic reviews of the Program. R. Emrich made a motion to approve the recommendation with support from E. Selby. Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE  
BA4758**

It is the recommendation of the Administration that the Board of Trustees reappoint Pat Graves, Director of Business Partnerships, Legislative Relations & Resource Development as Delta's Representative to the Educational Advisory Group (EAG). The EAG advises the regional Michigan Works! Workforce Development Board on educational topics. Ms. Graves meets the requirement of a "higher level employee," defined by Great Lakes Bay Michigan Works! Administration as "Professionally senior people who have authority to speak for their institutions and who have a clear understanding of the role and capabilities of other educational institutions and organizations in the region." The term for this appointment will end June 30, 2011. R. Stafford made a motion to approve the recommendation with support from K. Lawrence-Webster. Motion passed unanimously.

**ADMINISTRATIVE  
REPORTS --PRESIDENT'S  
REPORT – GIFTS TO THE  
COLLEGE**

Dr. Goodnow reported the following contributions for March 2009: the Foundation received \$46,698.00; Delta Public Broadcasting received \$90,491.00; for a monthly combined total of \$137,189.00.

**PRESIDENT'S  
ANNOUNCEMENTS**

- Registration for Spring/Summer Semester and Fall Semester is underway. As of April 13, 2009, 5481 students have registered for the Fall Semester (*2209 have registered for 12 or more credits and 3272 have registered for 11 credits or less*) and 6025 students have registered for Spring/Summer Semester.

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- Congratulations to the Marketing department for receiving a Paragon Award.

Sponsored by the National Council for Marketing & Public Relations, the Paragon Awards recognize outstanding achievement in communication at community and technical colleges. Delta's award was in the "poster" category.

Only three other Michigan community colleges received recognition -- Kalamazoo Valley/e-marketing, Washtenaw/website and Jackson/novelty advertising.

- A delegation of student leaders from Delta College just returned from Washington D.C. where they spent four days discussing critical issues to community college students and then visited members of Congress from the Great Lakes Bay Region to advocate increased federal investment in higher education. Student Senators met with nearly 350 other student leaders from across the country.
- Delta College student Joshua Davis has been selected as a 2009 Coca-Cola National Finalist. Selection as a Coca-Cola Finalist was based on scores earned in the All-USA Academic Team competition. This program is sponsored by the Coca-Cola Scholars Foundation and is administered by Phi Theta Kappa Honor Society. As a finalist, he will receive a check for \$1,000.

Joshua and Delta College student, Wendy Stellwag, were both honored at the MCCA Phi Theta Kappa Luncheon on March 25, as members of the 2009 All-Michigan Academic Team.

- On April 3 – 7, Board Chair, Kimberly Houston-Philpot, and Dr. Goodnow attended the American Association of Community College's annual convention. The theme of this year's convention was *"Diversity: Our Vision. Our Value."*

During the convention, Dr. Goodnow was able to hear the powerful message of Donna Brazile. Donna is a political commentator and is the Chair of the Voting Rights Institute. She also attended several sessions that focused on diversity, innovation, developmental education and metrics.

At the May Dinner Meeting, Delta College developmental education leaders will be presenting on Delta College's metrics for developmental education.

- **Fast Start Overview:**

Delta College operated the first Pre-Chemical Process Operator program from October 20, 2008-February 20, 2009. The outcomes are as follows:

- ❖ 17 candidates started and completed the program.
- ❖ Of the 17, 16 successfully completed all academic requirements.
- ❖ Of the 16, 12 are employed at either Dow Chemical or Hemlock Semiconductor as chemical process operators.

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- ❖ 3 candidates are eligible for interview at Hemlock Semiconductor
- ❖ 1 candidate is seeking employment and is working with Michigan Works! for interview opportunities

Delta College will have 19 AAS degreed and 4 certificate graduates in May 2009. College personnel work closely with employers to obtain their quarterly hiring projections. To meet employment needs, the College will be operating Fast Start #2 from April 20-August 7, 2009 with 24 students.

- Delta College has received the Government Finance Officers Association Distinguished Budget Presentation Award for our budget. The award represents a significant achievement. It reflects the commitment of our staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, Delta College had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budgets serves as:
  - A policy document
  - A financial plan
  - An operations guide
  - A communications device

Congratulations to Deb Lutz, Shelly Whitney, Angela Cramer, and staff for consistently putting together an award winning budget presentation!

- Delta College Corporate Services has been selected by Training Industry, Inc. to the prestigious list – “*Top 20 Training Outsourcing Companies.*” This award was based on the following criteria:
  - Commitment to the training outsourcing industry
  - Industry recognition and innovation
  - Talent of corporate leadership and professional staff
  - Experience in managing multi-year training business process outsourcing engagements
  - Revenue generated or company sized
  - Potential for growth
  - Strength of clients
  - Geographic reach
  - Demonstrated leadership in shaping the training outsourcing industry.

Congratulations to Paul Seidel and all of the staff in Corporate Services! Great job!

- The new, Foundation created publication, *Journeys*, was mailed yesterday to about 45,000 alumni and donor households.

The booklet enclosed in *Journeys* launches our **SUCCESS** advertising campaign. The focal point of the campaign is a web-based collection of stories called ***Snapshots of Success***,

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which can be accessed through Delta College's home page. The web publication focuses on Student Achievements, Exciting Developments and Community Impact.

- Delta College's 44<sup>th</sup> Annual Employee Awards Banquet is being held this Friday, April 17<sup>th</sup> at the Bay City Country Club.

## TRUSTEE COMMENTS

E. Wacksman said that she appreciated the latest activity and information update that Dr. Goodnow sent to the Board.

### **Bylaws Committee Update – R. Stafford**

R. Stafford gave an update on the work of the Bylaws Committee.

He said that the subcommittee has reviewed the Bylaws of a number of other community colleges, as well as statutory requirements such as those of the Open Meetings Act, the Freedom of Information Act, the Community College Act, and the Michigan Election Law. The subcommittee has also requested General Counsel, Leslie Myles-Sanders, to research various legal issues as they have arisen in our discussions. The subcommittee has had extended discussions concerning the powers and obligations of the Board, the Board's expectations of its officers, the filling of vacancies, and other provisions. The subcommittee expects to review some additional documents, such as other Bylaws we have not yet seen, that appear to contain useful language, prior to concluding our work. R. Stafford said that the subcommittee hopes to conclude that work very soon.

R. Emrich added that the subcommittee would like input on a discussion that has been occurring regarding a recommendation that the President have the authority to hire and fire all college employees rather than only selected groups. R. Emrich asked that feedback be sent to subcommittee chair, R. Stafford, or to A. Ursuy for review and consideration by the Bylaws Committee.

### **Compensation Committee Update – J. MacKenzie**

J. MacKenzie gave a report on the work of the Compensation Committee. He said that the Compensation Committee met on Monday, April 13, to discuss the President's compensation for fiscal year 2009-10.

Deb Lutz was in attendance to provide an overview of the preliminary budget model for the 09-10 year. J. MacKenzie said that he was pleased to hear that the model at this point is based on no increase in tuition & fees and the college is projected to be in a positive financial condition due to the cautious and efficient spending of our President and our staff. J. MacKenzie added that State appropriations are still very uncertain.

Therefore, this is a preliminary report from the committee. The Compensation Committee feels that Dr. Goodnow is doing an excellent job as the President of Delta College and should receive a salary increase. However, this increase is contingent on the budget and on a positive evaluation from this Board.

The Compensation Committee will be recommending that Dr. Goodnow receive a 2% raise in her base salary for the 09-10 fiscal year. This recommendation is in line with the salary

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increases that are outlined in the preliminary budget model for all employee groups on campus. At this time, no additional changes to the President's contract are being recommended.

**CHAIR COMMENTS**

Board Chair, K. Houston-Philpot, said that she would like to personally thank Dr. Goodnow and fellow Trustees for the thoughtful debate and discussion that occurred tonight on issues that are important to the College. K. Houston-Philpot said that she is amazed when she is in the company of the people of Delta College who truly live the values of the College.

**ADJOURNMENT**

There being no further business, Board Chair Houston-Philpot adjourned the meeting at 9:12 p.m.

Respectfully submitted,

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Leslie Myles-Sanders, Board Secretary

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Andrea Ursuy, Recording Secretary

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