

**DELTA COLLEGE DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
DELTA COLLEGE RICKER CENTER  
TUESDAY, MAY 11, 2010  
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Houston-Philpot, K. Lawrence-Webster, J. MacKenzie, R. E. Selby, R. Stafford, E. Wacksman
- MEMBERS ABSENT** K. Higgs
- OTHERS PRESENT** J. Goodnow, D. Bailey, B. Baker, P. Clark, C. Curtis, L. Govitz, P. Graves, S. Hartshorn, A. Hill, G. Hoffman-Johnson, L. Holoman, B. Kemmer, T. Kienbaum, J. Knochel, Z. Kozicki, J. Kreucher, T. Kubatzke, D. Lutz, G. Luczak, J. Miller, S. Montesi, M. Mosqueda, L. Myles-Sanders, D. Peruski, F. Peters, J. Ramm, L. Ramseyer, S. Romer, P. Seidel, J. Stahl, T. Stitt, C. Urbano, A. Ursuy, B. Webb, R. Weedman, S. Whitney, J. Williams, K. Wilson, M. Wood
- PRESS PRESENT** E. Doerr (Midland Daily News), A. Dodson (Bay City Times), J. Hall (WSGW)
- CALL TO ORDER** Board Chair K. Houston-Philpot called the meeting to order at 7:21 p.m.
- APPROVAL OF AGENDA** E. Wacksman made a motion to approve the agenda with support from R. Stafford. Motion passed unanimously.
- PUBLIC COMMENTS** Board Chair K. Houston-Philpot called for comments from the public.
- Z. Kozicki introduced himself as one of the candidates that has put in an application for the position of Midland Trustee. He said that he was in attendance to observe the meeting.
- TREASURER'S REPORT** D. Lutz informed the Board that at the end of April, the College remains in a solid cash financial position. Enrollments continue to exceed budget. As a result, tuition and fees are exceeding budget as well. In addition, due to the need to hire additional adjuncts to serve our students, the cost of part-time wages are exceeding budget. There are no other significant variances to report at this time.
- CONSENT AGENDA** Board Chair K. Houston-Philpot called for approval of the consent agenda. R. Emrich made a motion to approve the consent agenda with support from K. Lawrence-Webster. Motion passed unanimously, approving the Minutes of the Board Dinner Meeting April 13, and the Board Regular Meeting April 13, 2010, as well as the Testing Center Relocation/Renovation Project Construction Contract (BA4816) and the purchase of an SMC Automated Manufacturing System (BA4817). As part of the consent agenda, the Board also approved the removal of Senate Policy 2.025, Copyright Materials, (BA4818) and Senate Policy 2.035, Drug-Free Workplace Act of 1988, (BA4819) from the Senate Handbook. In addition, the Board approved revisions to Senate Policy 5.020 (BA4820).
- TUITION & FEE RECOMMENDATION BA4821** It is the recommendation of the Administration that the Board of Trustees approve the attached FY 2010-2011 Tuition and Fee Schedule. R. Emrich made a motion to approve the recommendation with support from R. E. Selby. Motion passed unanimously.

*Approved by the Board of Trustees at the June 2010  
Regular Meeting.*

**DELETE SECTION V OF  
THE DELTA COLLEGE  
BOARD OPERATING  
PARAMETERS  
BA4822**

It is the recommendation of the Board Chairperson that Section V of the Operating Parameters, Delta College Board of Trustees Procedures for Grievance Appeals to the Board of Trustees, be deleted from the Operating Parameters effective as of the date of Board approval of a revised Senate Policy 2.060, Grievance Procedure, from which references to Board Grievance Appeals are deleted. R. E. Selby made a motion to approve the recommendation with support from E. Wacksman. Motion passed unanimously.

**ADMINISTRATIVE  
REPORTS –**

**Gifts to the College for the month of April 2010**

**PRESIDENT’S REPORT –  
GIFTS TO THE COLLEGE**

Delta College Foundation – \$49,317.00  
Delta Public Broadcasting - \$37,521.00  
Monthly combined total – \$86,838.00

**PRESIDENT’S REPORT –  
PERSONNEL REPORT**

Ralph Griffith will join our faculty as a tenure-track management instructor in the Business and Information Technology Division beginning this fall. More information about Ralph as well as a complete report of hires and separations can be found in Board packets.

**PRESIDENT’S  
ANNOUNCEMENTS**

Dr. Goodnow thanked Teresa Stitt and the Ricker Center staff for the wonderful job they did in making arrangements for the Board Meeting.

Dr. Goodnow gave an update on Senate Policy 3.020III, stating that great progress is being made and the committee is meeting regularly to finish the revisions. They have also met with legal counsel to obtain advice on how to proceed with the revisions.

**Enrollment Report**

Spring/summer semester began on May 8. As of today, 6558 students are enrolled (5609 part-time, 949 full-time). This is an increase of 498 students (8.22%) from last year.

Registration is in progress for the fall 2010 semester. To date 8,918 students have registered.

**Newsworthy**

Delta College Corporate Services is Ranked “Top 20” in the Nation For the sixth consecutive year, Delta College Corporate Services has been selected to a prestigious list of the nation’s top providers for business training solutions. TrainingOutsourcing.com, a web-based knowledge community dedicated to the training industry, has announced its “2010 Top 20 Companies in the Training Outsourcing Industry.”

A total of 275 companies were considered for this year’s list with each being evaluated against 22 learning processes and 13 business capability areas.

DCCS is the only educational institution represented on this year’s list.

Delta College was awarded a 2010 Kresge Foundation Fellowship Award. [Second Nature](#), with funding from The Kresge Foundation, has presented these fellowship awards to [25 higher education institutions](#) out of 60 applicant institutions.

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The fellowship provides a senior member of the college/university community with education on green building and sustainability in higher education and peer-to-peer networking opportunities. Delta College has selected Matt Sullivan, Facilities Planner, to represent the school in this fellowship activity.

The Marketing Department won a bronze Paragon award for a poster created for the Admissions team. Announced at the recent National Council for Marketing & Public Relations, Paragon awards recognize outstanding achievement in communications at 2-year community and technical colleges. There were 1,700 entries in a variety of categories.

But that's not all, Delta won several awards in the 25<sup>th</sup> Annual Education Advertising Awards competition. We received a Silver for the Light Pole Banners, a merit award for the President's Speakers Series Poster and a merit award for the Success Campaign.

Marketing Department members are Nancy Douglas, Leanne Govitz, Sydnee Mackay and Andrea Techlin.

### Events

The 2010 Golf Classic will be held Tuesday, June 15 at the Golf Club at Apple Mountain with an 11 a.m. shotgun start. The Golf Classic raises money for Delta College's men's and women's athletic program (including athletic scholarships). We are looking for foursomes, sponsors, and individuals to golf. Lunch and drinks served on the course, contest prizes, reception and awards dinner included.

For more information on the Golf Classic, contact Mary Harding, Director of Development, at (989) 686-9226.

Beginning Friday, May 21, Delta College will be closed on Fridays through July 30, and will extend hours Monday through Thursday. Called "Green Fridays", this is a green campus initiative to reduce our campus carbon footprint, without decreasing the level of education and services provided. It was first piloted at Delta College in 2008.

Delta College along with the local community faith-based organization Parishioners on Patrol will sponsor a Community Youth Career Fair on Saturday, May 15, here at the Delta College Ricker Center. The event is scheduled to take place from 9 a.m. to noon. Professionals from the local communities, Delta College and the business sector are asked to volunteer a few hours on Saturday morning to discuss their profession with those who have similar interest. The event is open to the public, especially Saginaw City and County High School students.

In support of the forecasted need for adjuncts this fall, Delta's academic divisions are holding a Part-time Teaching Employment Fair on Tuesday, May 25 from 4 pm - 7pm in the J-Wing of Delta College's main campus.

Other events this month include the Possible Dream Program's New Student Induction on May

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19<sup>th</sup>, and the Harvey Milk Day of Action on May 22<sup>nd</sup>.

**TRUSTEE COMMENTS**

R. E. Selby said that he has attended 18 Delta College Commencement Ceremonies. He said that he was proud to see the diverse population of students represented at this year's commencement. Mr. Selby noted the Administration's commitment to diversity and said to keep up the good work.

R. Stafford said that he would like to recognize the good work of the Budget Cabinet. He said that the amount of participation from all employee levels in developing the budget is outstanding. He also complimented the leadership of Tom Boudrot, Budget Cabinet Chair, and Deb Lutz, Vice President of Business and Finance.

R. Stafford said that he had the opportunity to participate in the Great Lakes Bay Regional Leadership Institute this year. He said that he is proud of the number of times that Delta College has been mentioned throughout the experience. Specifically, Jean Goodnow, Pat Graves, and Deb Lutz have been acknowledged. Mr. Stafford noted that Dr. Goodnow's leadership is impacting all three counties and added that he is proud to serve on the Delta College Board of Trustees.

R. Stafford complimented the quick follow-up and good service that the Broadcasting Department provided in the development of a training video for Chemical Bank. It was done with little lead time for a very reasonable fee. He thanked the Broadcasting staff.

**CHAIR COMMENTS**

K. Houston-Philpot said that 8 candidates will be interviewed by the Board Vacancy Committee in an open meeting on May 24, 2010 at 3:00 p.m. She asked that Trustees send specific questions that they would like asked of the candidates to her by May 17.

K. Houston-Philpot said that she will be communicating with the Trustees regarding information and potential dates for completing the evaluation of President Goodnow.

Ms. Houston-Philpot added that she has not forgotten the topic of policy governance and said that it would most likely be part of the agenda at the special meeting that will be scheduled in June. She also thanked the faculty and staff who have worked to develop the 2010-11 budget as well as those who have worked on Senate Policies.

**ADJOURNMENT**

There being no further business, Board Chair K. Houston-Philpot adjourned the meeting at 8:21 p.m.

Respectfully submitted,

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Leslie Myles-Sanders, Board Secretary

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Andrea Ursuy, Recording Secretary

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