

**DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
DELTA COLLEGE BOARD ROOM
TUESDAY, JUNE 12, 2012
7:00 p.m.**

MEMBERS PRESENT K. Ellison, R. Emrich, K. Higgs, K. Houston-Philpot, K. Lawrence-Webster, J. MacKenzie, R. E. Selby, R. Stafford, E. Wacksman

OTHERS PRESENT J. Goodnow, B. Baker, J. Baker, E. Beckman, T. Boudrot, T. Brown, P. Clark, C. Curtis, L. Dull, S. Enriquez, A. Givens, L. Govitz, P. Graves, T. Grunow, L. Holoman, G. Hoffman, D. Lutz, J. Miller, M. Moore, M. Mosqueda, L. Myles-Sanders, F. Peters, G. Przygocki, L. Ramseyer, J. Sorrels, J. Stahl, J. Trader, A. Ursuy, B. Webb, S. Whitney, S. Witzke, M. Wood

PRESS PRESENT J. Hall (WSGW), Z. Reichard (Bay City Times)

CALL TO ORDER Board Chair Emrich called the meeting to order at 7:31 p.m.

APPROVAL OF AGENDA Board Chair Emrich called for approval of the amended agenda. Hearing no objection, the agenda was approved.

PUBLIC COMMENTS Board Chair Emrich called for public comments.

TREASURER'S REPORT D . Lutz said that at the end of May, the College remains in solid cash position with solid cash flow. She said that she has reviewed the financial reports, comparing budget to actual and has found that everything is in order.

CONSENT AGENDA Board Chair Emrich called for approval of the consent agenda.

K. Higgs made a motion to approve the revised consent agenda with support from R. Stafford.

The Board unanimously approved the consent agenda, accepting the minutes of the Board Dinner Meeting and Regular Meeting that was held on May 8, 2012. The Purchase of the Amatrol PLC Troubleshooting Learning Systems from Applied Technology Systems (BA4937), the construction manager for Health and Wellness – F-Wing Renovations (BA4938), and the 2012-15 Strategic Plan (BA4939) were also approved as part of the consent agenda.

BOARD ACTION 2012 – 2013 It is the recommendation of the Administration that the Board of Trustees approve the Following Budget and Tax Levy Resolution:

Budget & Tax Levy Resolution BA4940

WHEREAS, the Board of Trustees has carefully examined the financial circumstances of the College District for the 2012-2013 fiscal year, including the following:

*Approved by the Board of Trustees at the August 2012
Regular Meeting.*

- (a) Estimated General Fund expenditures - \$66,554,786
- (b) Estimated General Fund revenues from state appropriation - \$13,854,100
- (c) Estimated General Fund from other revenue sources exclusive of local and State taxation - \$29,083,468
- (d) Estimated revenues from local taxation –
Operational - \$22,636,436

A total levy of 2.0427 mills, consisting of 1.5563 charter mills, and .4864 extra voted mills on the taxable value of all taxable property within the district necessary for the sound management and operation of the College District for such fiscal year; and

WHEREAS, the Board of Trustees has complete authority to direct a 2012 tax levy of 2.0427 mills for operating purposes for fiscal year 2012-2013 from within its authorized millage rate in order to raise approximately \$22,636,436 by taxation;

NOW, THEREFORE, BE IT RESOLVED THAT:

For the year 2012, the sum of \$22,636,436 be raised by taxation which shall require a total millage rate of 2.0427 mills to be levied against the taxable value of all taxable property located within the College District for community college purposes, that appropriate notification of such tax levy be sent to all taxing authorities within the College District with instructions that the taxes so collected should be turned over to the College Treasurer as required by law and

FURTHERMORE, THAT:

The 2012-2013 operating budget be adopted for the entire College in the amount of \$121,876,998 which includes the General Fund budget of \$65,554,786 as contained in the attached budget document.

BE IT FURTHER RESOLVED that the administration be authorized to effect modifications and additions to the budgets where such modifications and/or additions are in keeping with sound business and fiscal practices.

DELTA COLLEGE BOARD OF TRUSTEES

BY: _____
Leslie Myles-Sanders
Secretary, Board of Trustees

R. E. Selby made a motion to approve the resolution with support from K. Houston-Philpot. Motion passed with a vote of 8 in favor, 1 opposed. K. Higgs voted in opposition to the motion.

*Approved by the Board of Trustees at the August 2012
Regular Meeting.*

**BOARD ACTION
A/P & Support
Staff Salary
Recommendation
BA4941** It is the recommendation of the Administration that the Board of Trustees approve for fiscal year 2012-13, an increase of 1% in the Administrative/Professional and Support Staff salary schedule to be granted to individual staff in accordance with the performance management system and increase the employee contribution to medical insurance premium from 12.5% to 15.0% effective July 1, 2012.

K. Houston-Philpot made a motion to approve the recommendation with support from R.E. Selby. Motion passed with a vote of 8 in favor, 1 opposed. K. Higgs voted in opposition to the motion.

**BOARD ACTION
Corporate
Services Salary
Recommendation
BA4942** It is the recommendation of the Administration that the Board of Trustees approve for fiscal year 2012-2013, an increase of 1% to in the Corporate Services Pay Schedule for the regular and temporary full-time and part-time employees to be granted to individual staff and maintain the employee contribution to medical premium at 15% effective July 1, 2012.

K. Ellison made a motion to approve the recommendation with support from R. Stafford. Motion passed with a vote of 8 in favor, 1 opposed. K. Higgs voted in opposition to the motion.

**BOARD ACTION
MCCA Board of
Directors
BA4943** Board Chair Emrich said that each year, member colleges of MCCA are required to certify board members who will serve as MCCA Trustee Directors.

E. Wacksman made a motion that R. E. Selby continue to serve as the MCCA Trustee Director and K. Houston-Philpot continue to serve as the MCCA Alternate Trustee Director. K. Ellison supported the motion. Motion passed unanimously.

**BOARD ACTION
Board Secretary
BA4944** Board Chair Emrich said that current Board Secretary, Leslie Myles-Sanders, will retire at the end of June 2012. He said he has spoken with Dr. Goodnow who recommends Andrea Ursuy serve as Board Secretary beginning July 1, 2012.

Board Chair Emrich made a motion that Andrea Ursuy be appointed as Board Secretary effective July 1, 2012. K. Higgs seconded the motion. Motion passed unanimously.

Board Chair Emrich said that the Board Bylaws indicate that the President may designate an Assistant Secretary to the Board to assist the Board Secretary with his/her duties. Talisa Brown will be the new Assistant Secretary to the Board.

ADMINISTRATIVE REPORTS

**STUDENT
SUCCESS** Delta College Phi Theta Kappa (PTK) Advisor, Jeff Sorrels, and PTK Students Jacquelyn Baker and Joshua Trader presented the success stories of our Delta College chapter for the 2011-12 Academic Year.

*Approved by the Board of Trustees at the August 2012
Regular Meeting.*

Highlight of the year include:

- Attaining "5 Star Chapter" status
- Josh Trader being elected PTK Regional Secretary/Treasurer
- Delta College PTK being chosen as hosts for this year's regional convention (to be held May 17 – 19, 2013)

**PRESIDENT'S
REPORT**

Gifts to the College – May 2012

Foundation – \$114,287.00

Broadcasting – \$45,017.00

Monthly Total - \$159,304.00

Enrollment Report

Spring semester began on May 7. As of today, 5,688 students are enrolled for the spring/summer term (528FT, 5160PT).

Registration for fall semester began on March 27. So far, 8,909 students have enrolled (3,208FT, 5,701PT).

Personnel Report

Dr. Goodnow welcomed 3 new faculty members to Delta College.

Nolen Gertz will be teaching philosophy. Susan Steiss will be teaching sociology/social work. Colleen Wilson-Rood will be teaching sociology. All three will begin their tenure-track appointments in the fall semester.

A complete report of hires and separations for the month of May 2012 can be found in Board Packets.

Newsworthy

Congratulations to Tamie Grunow, Director of Human Resources. Tamie has earned her recertification as a Senior Professional in Human Resources (SPHR).

Congratulations also go to Michael Wood, Director of Institutional Research. Michael has been elected president of the National Community College Council for Research and Planning for a 2-year term (effective June 4, 2012). NCCCRP is the only national organization that exists exclusively to serve institutional research and planning professionals in 2-year, postsecondary educational institutions and other persons with a special interest in community college research.

Dr. Goodnow said that she would again like to give "kudos" to our Phi Theta Kappa Chapter. It was a pleasure hearing about their accomplishments this evening.

*Approved by the Board of Trustees at the August 2012
Regular Meeting.*

Legislative Updates

State

On June 7, the State House of Representatives approved the Capital Outlay Bill. HB 5541 allows our Allied Health Professions Building project that previously received planning authorization to move forward. We are now waiting for the bill to be approved by the Senate. The Senate is expected to take action this week.

Federal

Dr. Goodnow said that the Pell Grant continues to be a topic of discussion in Washington. She encouraged Trustees and members of the public to continue communicating with Senators and Representatives about the importance of financial aid in the education of our students.

In folders this evening

Dr. Goodnow distributed a memo requesting that her annual evaluation be conducted in a closed session as part of the Special Board Meeting on June 18, 2012.

A letter from Andrews, Hooper, Pavlik regarding the audit scope for the year ending June 30, 2012 was also distributed to the Board.

Dr. Goodnow asked that Leslie Myles-Sanders be recognized for her outstanding service to Delta College. Dr. Goodnow congratulated Leslie on her retirement. Leslie received applause for her service.

TRUSTEE COMMENTS

E. Wacksman said that she brought photos of the Delta College choir group that performed in NYC for the Board to view. She also brought a couple of photos of the World Trade Center Memorial site.

K. Ellison said that Delta College continues to build partnerships with K-12. An example of this is the Summit that will be held on Thursday morning that will include math and English teachers from K-12 and Delta as well as administrators. J. Goodnow said that the Summit is part of Achieving the Dream at Delta College.

K. Houston-Philpot referred to the message that J. Goodnow sent to the Board regarding the search for the Vice President of Student and Educational Services and the candidate who did not accept the position. She asked J. Goodnow to provide her with information about what will change in the next part of the search to ensure that prescreening will surface any issues that would prevent a candidate from accepting the position.

K. Higgs said that he thinks that Leslie Myles-Sanders should be given special recognition by the Board of Trustees for her service to Delta College and to the Board. He made a motion to give her a special resolution honoring her service with support from K. Ellison. Motion passed unanimously.

CLOSED SESSION to discuss with

R. E. Selby made a motion to go into closed session for purposes of discussing specific pending litigation, Kim Higgs, Harlan Vermilya *et al.* v. Delta Board of Trustees *et al.*

*Approved by the Board of Trustees at the August 2012
Regular Meeting.*

**counsel specific
pending
litigation: Kim
Higgs, Harlan
Vermilya et al. v.
Delta Board of
Trustees et al.**

with support from R. Stafford.

The results of the roll call vote were 9-0 in favor of going into closed session.

K. Ellison - Yes
R. Emrich – Yes
K. Higgs – Yes
K. Houston-Philpot - Yes
K. Lawrence-Webster – Yes
J. MacKenzie – Yes
R. E. Selby – Yes
R. Stafford - Yes
E. Wacksman – Yes

The Board went into closed session at 8:26 p.m.

The closed session ended at 9:37 p.m.

Open session resumed at 9:39 p.m.

The results of the roll call vote were 8-0 in favor of coming out of closed session.

K. Ellison - Yes
R. Emrich – Yes
K. Houston-Philpot - Yes
K. Lawrence-Webster – Yes
J. MacKenzie – Yes
R. E. Selby – Yes
R. Stafford - Yes
E. Wacksman – Yes

**BOARD ACTION
BA4945**

R. E. Selby made a motion that the tentative settlement stipulated conditional order of dismissal be declined and that the attorneys be instructed to continue with the case (Kim Higgs, Harlan Vermilya *et al.* v. Delta Board of Trustees *et al.*). K. Houston-Philpot supported the motion.

The results of the roll call vote were 6 in favor, 2 opposed to the motion.

K. Ellison - Yes
R. Emrich – Yes
K. Houston-Philpot - Yes
K. Lawrence-Webster – No
J. MacKenzie – Yes
R. E. Selby – Yes
R. Stafford - No
E. Wacksman – Yes

*Approved by the Board of Trustees at the August 2012
Regular Meeting.*

ADJOURNMENT There being no further business, Board Chair Emrich adjourned the meeting at 9:40 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Andrea Ursuy, Recording Secretary

*Approved by the Board of Trustees at the August 2012
Regular Meeting.*