Dean of Students
Student & Educational Services
Academic Suspension Appeal Form

Delta College

In the space provided below, detail the circumstances which caused your current academic status. **Any supporting documentation, such as official forms, records, or letters from your healthcare provider, lawyer or instructor, must be attached.**

- Please note that you are responsible for completing this form yourself. A Delta College faculty or staff member should not do so on your behalf.
- Appeals must be received no later than one month before the semester begins. Appeals received after that time will be considered to be appeals for the following semester.
- Your appeal will be reviewed by Dean of Students, or designee, and you will be notified of the Dean's decision in writing.

Name _____ Student number_____

Address _____

City, State, Zip _____

Phone #_____

Semester for which appeal is being considered: Fall ☐ Winter ☐ Spring ☐

1. Mitigating circumstances are *documented* conditions beyond the reasonable control of the student that will have a *long-term* effect. There are situations that were unpreventable and out of your control. Students considering an appeal must first consult with their Counselor/Academic Advisor.

   What mitigating circumstances do you believe caused you to be unable to meet the conditions of your AIP and improve your GPA? **Please provide supporting documentation of your circumstances. Attach additional pages if necessary**.

2. What changes have you made to ensure future successful academic performances? What is your plan to accomplish your goals?

Attach a copy of your Academic Improvement Plan (AIP) and a copy of your e-Advising plan. This appeal will not be considered if these are not attached.

Signature _____ Date _____

RETURN THIS FORM WITH YOUR SUPPORTING DOCUMENTATION TO:
Delta College
Registrar's Office
1961 Delta Road
University Center, MI 48710 www.delta.edu