

**DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
DELTA COLLEGE BOARD ROOM
TUESDAY, DECEMBER 14, 2010
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Ellison, K. Higgs, K. Houston-Philpot, K. Lawrence-Webster, J. MacKenzie, R. E. Selby, R. Stafford, E. Wacksman
- OTHERS PRESENT** J. Goodnow, B. Baker, E. Beckman, P. Clark, L. Govitz, P. Graves, T. Grunow, S. Hartshorn, A. Hill, G. Hoffman, L. Holoman, J. Knochel, T. Lane, P. Larkowski, J. Miller, C. Morley, M. Mosqueda, L. Myles-Sanders, G. Przygocki, L. Ramseyer, K. Randolph, S. Romer, J. Stahl, A. Ursuy, B. Webb, M. Wood
- PRESS PRESENT** J. Hall (WSGW)
- CALL TO ORDER** Board Chair K. Houston-Philpot called the meeting to order at 7:06 p.m.
- APPROVAL OF AGENDA** K. Higgs made a motion to approve the agenda with support from R. Stafford. Motion passed unanimously.
- PUBLIC COMMENTS** Board Chair K. Houston-Philpot called for comments from the public.
- TREASURER'S REPORT** J. Goodnow delivered the treasurer's report on behalf of D. Lutz. J. Goodnow said that she has reviewed the financial statements ending November 30, 2010, and has no significant variances to report at this time. She said that the College remains in good cash standing and good cash position.
- CONSENT AGENDA** Board Chair K. Houston-Philpot called for approval of the consent agenda.
- J. Goodnow asked that item C(2), Preliminary Approval of the Board of Trustees 2011 Regular Meeting Calendar, be removed from the consent agenda.
- K. Higgs made a motion to approve the amended consent agenda with support from R. Stafford. Motion passed unanimously, approving the Minutes of the Board Dinner and Regular Meetings that were held on November 9, 2010. The purchase of a 300kW Wind Turbine (BA4856), Sabbatical Leaves (BA4857), and the revisions to Senate Policy 2.010, Amorous Relationships (4858) were also approved as a part of the consent agenda.
- BA4859 Preliminary Approval of the Board of Trustees 2011 Regular Meeting Calendar** J. Goodnow recommended that the Board change the proposed locations on the preliminary 2011 regular meeting calendar as follows:
- May 17, 2011 meeting to be held at the Ricker Center (instead of Main Campus)
 - August 9, 2011 meeting to be held at the Main Campus (instead of Ricker Center)
- K. Ellison made a motion to approve the recommendation with support from E. Wacksman. Motion passed unanimously.

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**BA4860
Faculty Salary
Agreement**

It is the recommendation of the Administration that the Board of Trustees approve the Faculty Salary Agreement for the fiscal years 2010-2013 which was ratified by faculty on December 3, 2010 and includes salary schedule increases to base only of 0.0%, 1.0% and 1.0% respectively, increases in medical insurance contributions to 12.5% of premium in FY11-12 and 15% in FY12-13, continuation of steps, related coursework, longevity or Doctorate components of salary paid as earned at FY 09-10 levels during each year of the agreement, and other changes as outlined in the attached memo and agreement. E. Selby made a motion to approve the recommendation with support from K. Ellison.

K. Higgs asked that the Administration provide comparative salary information, information on average years of service of faculty, highest and lowest actual salaries, and information on ranks of faculty members.

The motion passed unanimously. Board Chair Houston-Philpot commended the good work of the faculty and administrators who worked on the agreement.

**BA4861
Consideration of
Motion to Censure**

R. Emrich made a motion stating that the Board of Trustees does not censure Trustee Karen Lawrence-Webster, but the Trustees express deep concern in the conflict of interest matters. The Board of Trustees reprimand and declare Karen Lawrence-Webster's actions to be in violation of Board Bylaws and Operating Parameters as well as the College Access and Use Guidelines.

The motion was supported by E. Selby. Motion passed with a vote of 8 in favor. K. Higgs voted against the motion.

**ADMINISTRATIVE
REPORTS –**

Gifts to the College for the Month of November 2010

Delta College Foundation – \$69,408.00
Delta Public Broadcasting - \$78,395.00
Monthly combined total – \$147,803.00

**PRESIDENT'S REPORT –
GIFTS TO THE COLLEGE**

**PRESIDENT'S REPORT –
PERSONNEL REPORT**

Personnel Report

A complete report of hires and separations can be found in Board packets.

**PRESIDENT'S
ANNOUNCEMENTS**

Enrollment Report

Registration for the winter 2011 semester began on October 26. As of today, 11,044 students have registered (4208FT, 6836PT). Payment deadline for the winter semester was Tuesday, December 7. Classes begin on January 8.

Newsworthy

J. Goodnow received a communication from a company recognizing Scanlon Romer, Economics Professor, for adopting a new open textbook. The benefits of the open textbook are two-fold. Costs are reduced for students and Scanlon is able to tailor the textbook content to meet the needs of the courses at Delta College. This is just one example of a way in which our innovative faculty are going the extra mile to help our students succeed!

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J. Goodnow thanked our Facilities Management staff. They did a fabulous job of clearing our roadways, parking lots, and sidewalks on Monday so that our students and staff could safely return to campus today.

Legislative Updates

State

The MCCA is developing a transition/information document that will be shared with the incoming administration and new legislators. The document will give a brief overview of who we are, how we can help the State move forward, and how our legislative agenda fits into the vision the new administration has laid out for transforming the State.

The document will focus on 4 key areas in which community colleges can help the State move forward:

- Assistance with Job Creation
- Assistance with reforming education system
- Expansion of dual enrollment, online learning, and the baccalaureate degree proposal
- New jobs training/assistance with economic development

Federal

U.S. Rep. Dave Camp, R-Midland, was selected as the chairman for the House Ways and Means Committee (the House's tax-writing body) for the 112th Congress by the Republican Conference.

The House passed a year-long continuing resolution to fund the government until the end of the current federal fiscal year. Now that the House has passed the bill, it will be presented to the Senate for consideration. In past years, continuing resolutions typically have been less robust, but this continuing resolution will provide additional funds to crucial areas. Most importantly for community colleges, the bill provides an **additional \$5.7 billion to deal with the Pell Grant shortfall**.

Announcements

The latest edition of "*Action Line*," our AQIP Newsletter provides highlights from the Systems Portfolio Feedback Report that we received from the Higher Learning Commission. Delta College's Systems Portfolio as well as the full feedback report can be accessed by going to www.delta.edu/aqip.

As you know, 2011 marks Delta College's 50th year! We are ready to celebrate with our students and community. At the January Board meeting, Leanne Govitz and Pam Clark will present a complete overview of the events planned for the year-long anniversary celebration.

The early bird deadline for the ACCT Legislative Summit is fast approaching. This year's summit will take place February 13-16 in Washington DC. In order to make sure registrations get processed prior to the early bird deadline, please let Andrea Ursuy know of your interest in attending no later than Wednesday, December 15.

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TRUSTEE COMMENTS

K. Lawrence-Webster read the following statement and asked that it be included, verbatim, in the minutes.

“Upon becoming aware of this resolution to censure being on the agenda for tonight I immediately called our Board Chair, left a message and didn’t get a returned call. I then called the President and she informed me 8 emails were received by college employees. I said, it is clear that not deleting them was an oversight because I agreed to delete all names. I asked how many I had previously sent out that brought us to an agreement, she said 65. I proceeded to ask why would I leave 8 of the 65 and when it was determined that 8 remained, why wasn’t I called to determine my intent. She suggested that she simply shared the information with the Chair & Vice Chair and they decided to place it on the agenda. With that being said, I am choosing to take this opportunity to share my position on this matter. On November 23, 2010, 8 employees &/or students received a “Happy Thanksgiving” email. This was an oversight, those eight were missed from the deletion process. The previous emails were sent to my Delta College clients, employees that assist with career placement and other persons with an opportunity to share our financial services career opportunity. My previous emails were not intended to recruit or obtain clients, but to make as many people as possible aware of our career opportunity. I’ve also done this by purchasing a table at the colleges career fair and spoken to college classes.

The resolution is disappointing.

Thank you!”

K. Lawrence-Webster also said that she is removing herself from all Board Committees that she serves on.

E. Selby said that the December 22 edition of Dateline Delta will feature information on student retention, new curriculum, tips on healthy holiday eating, and an interview with former Delta College President, Dr. Peter Boyse.

E. Wacksman said that she recently watched Dateline Delta and the student production, “The Palm,” which followed. Both programs were excellent. E. Wacksman also said that she had the opportunity to hear from a student who is attending Delta. The student is retired and has returned to school at Delta. He is exuberant about being here. E. Wacksman said that this student is evidence of the difference that we are making at Delta College.

K. Ellison said that she had the opportunity to be a part of one of the 50th anniversary projects and had a great time. She thanked both the faculty and administrative teams for a great job in negotiating a new 3-year contract. K. Ellison also voiced her excitement about the new wind turbine and thanked the people that worked to put together the dinner meeting with local officials this evening.

R. Stafford gave an update on Budget Cabinet. So far, the Budget Cabinet has met 4 times. The

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last meeting included a discussion regarding the assumptions that will be used in planning for the FY11-12 budget.

K. Higgs asked how we will move forward to raise the dollars for the match for the Allied Health Building. J. Goodnow said that the College has some dollars set aside and is exploring the possibility of a capital campaign. L. Ramseyer explained that the College will have 3 years to take the project through all stages of planning and back to the State for final authorization.

CHAIR COMMENTS

Board Chair Houston-Philpot reported that the Nominating Committee, comprised of herself and Trustees Selby and Wacksman met today at 5:00 p.m. The Nominating Committee would like to nominate Trustee Robert Emrich to serve as Board Chair, Trustee Robert Stafford to serve as Vice Chair, Leslie Myles-Sanders to serve as Board Secretary, and Deb Lutz to serve as Board Treasurer. The elections will be the first order of business at the January meeting.

Board Chair Houston-Philpot appointed Trustee Kathy Ellison to serve on the Budget Cabinet. Trustee Ellison is replacing Trustee Stafford on this college committee.

Board Chair Houston-Philpot to the Regional Business and Education Partnership Meeting on Tuesday, December 21. The meeting will be hosted by Dow Corning and will feature a presentation from Pat Graves.

K. Houston-Philpot thanked Dr. Goodnow and Trustees Selby, Lawrence-Webster, and Ellison for attending the Saginaw Promise Zone Meeting.

K. Houston-Philpot said that that this Board has a responsibility to exhibit responsible and accountable behavior and to create a culture that is transparent and ethical at all times.

ADJOURNMENT

There being no further business, Board Chair K. Houston-Philpot adjourned the meeting at 8:56 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Andrea Ursuy, Recording Secretary

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