

DRAFT

**DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Main Campus
Board Room
Tuesday, May 9, 2017
7:00 p.m.**

- BOARD PRESENT** M. Benecke, R. Emrich, K. Lawrence-Webster, D. Middleton, M. Morrissey, M. Rowley, R. E. Selby
- BOARD ABSENT** A. Buckley, M. Nash
- OTHERS PRESENT** R. Battinkoff, D. Baker, D. Baskind, J. Becker, Q. Beckman, V. Bledsoe, L. Brisette, L. Brown, T. Brown, J. Carroll, P. Clark, R. Curley, R. Curry, J. Goodnow, L. Govitz, M. Hernandez-Alaniz, S. Jensen, S. Lewless, D. Lutz, J. Miller, M. Mosqueda, V. Przygocki, L. Ramseyer, S. Schultz, J. Stahl, A. Ursuy, B. Webb, M. Ziehmen
- PRESS PRESENT** J. Hall (WSGW)
- CALL TO ORDER** Board Chair Emrich called the meeting to order at 7:11 p.m.
- APPROVAL OF AGENDA** Board Chair Emrich called for approval of the agenda. M. Benecke made a motion to approve the agenda. D. Middleton seconded the motion. Motion passed unanimously.
- PUBLIC COMMENT** Board Chair Emrich called for public comment.
- TREASURER'S REPORT** D. Lutz said that the Board has received the College financial statements for the month ended April 30, 2017. With 2 months left, the College has received most of the tuition and fees for the fiscal year. D. Lutz said that the variance on the revenue side that is a result of decreased enrollments is offset by a reduction in expenses because of the reserve that the College set aside last year for this purpose. D. Lutz said that she projects that the College will be over-budget in the area of instructional salaries, but that underspending due to vacancies throughout the year will off-set the overage.
- CONSENT AGENDA** R. Emrich called for approval of the consent agenda. M. Rowley made a motion to approve the consent agenda with support from K. Lawrence-Webster. The motion passed unanimously resulting in:
- A. **Acceptance of Minutes:**
1. Board Dinner Meeting, April 11, 2017
 2. Board Regular Meeting, April 11, 2017
- FY2017-18 TUITION AND FEE SCHEDULE (BA5183)** It is the recommendation of the Administration that the Board of Trustees approve the FY 2017-2018 Tuition & Fee Schedule as presented. M. Benecke made a motion to approve the recommendation. M. Morrissey seconded the motion.
- Motion passed unanimously.

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PURCHASE OF COMPUTERS AND EQUIPMENT FROM DELL CORPORATION (BA5184)

It is the recommendation of the administration that the Board of Trustees approve the purchase of 176 computers, a backup server, four (4) virtual servers, 48 memory modules and a tape drive as part of the data center and academic lab life-cycle replacement at a cost of \$333,522 from Dell Corporation. R. E. Selby made a motion to approve the recommendation. M. Morrissey seconded the motion. Motion passed unanimously.

STUDENT SUCCESS: CHEMISTRY RESEARCH

Dr. David Baker, Professor of Chemistry, and Lacey Brisette, Chemistry Student, presented on research opportunities that are available to students. Lacey presented her project "Comparing the effects of Dowex to sulfuric acid as a catalyst on the synthesis of benzal acetate."

Lacey discussed the wonderful and supportive experience that she had and continues to have as a student at Delta College. She added that, because of the research experience she gained, she was able to obtain a job as a co-op at Dow.

PRESIDENT'S REPORT

The Spring Semester began on Monday, May 8. To-date 3,850 students are enrolled (3,596 part-time, 254 full-time).

Registration for the Fall 2017 Semester began on Tuesday, April 11. To-date, 3,963 students have registered (2,437 part-time, 1,526 full-time).

Personnel Report

Congratulations and thank you to the 5 Division Chairs who have been appointed to lead the College's reorganized academic divisions.

Effective May 1, 2017, the new divisions and division chairs are:

- Arts and Letters – Lauren Smith
- Business and Technical – Bruce Faccio
- Health and Wellness – Donovan Traverse
- Science and Mathematics - Peter Larkowski
- Social Sciences – Dr. Laura Dull

The complete report of hires, promotions, and separations for the month of April can be found in Board packets.

Information Sharing

- Commencement took place on Friday, April 28. It was wonderful to celebrate the success of our students. Special thanks to all who make our Commencement a special event for our students, their families and our faculty and staff.
 - Readers:
 - Barb Handley-Miller
 - Dr. David Baskind
 - Dr. Tim Hendrickson, Director of Choral Activities-- and the choir
 - U.S. Naval Sea Cadets, HR Doud Division, Saginaw

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- The Broadcasting Staff, Electronic Media Broadcasting Faculty, and students who worked to produce the graduation video
 - Our Audio/Visual and OIT Staff
 - Institutional Advancement Staff
 - Student ushers – from several clubs/organizations
 - Police Academy cadets
 - Public Safety staff
 - Facilities Department staff
 - Food Services
 - Staff Volunteers from across campus
 - Val Bledsoe, who works tirelessly to make sure this entire event is coordinated!
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- Dr. Goodnow reminded the Trustees that there is an invitation only reception Thursday evening from 5:30 p.m. to 7:30 p.m. at the Planetarium and Learning Center. The College is celebrating the 20th anniversary of the facility and have a number of our supporters who will be in attendance. Also, there will be a free, community wide open house at the Planetarium on Saturday, May 13, from 11 a.m. to 4 p.m.
 - When Congress passed the federal budget extension last month, it included language restoring the Year Round Pell program for the 2017-2018 academic year. This will be great news for our students who may want to take additional classes and credits next spring and summer.
 - Also included in the funding bill was \$445 million for the Corporation for Public Broadcasting and \$50 million for PBS' new interconnection system. Both of these items – Pell grants and CPB funding – were items that Chair Emrich, Vice Chair Middleton and Dr. Goodnow discussed with our legislators when they visited their offices back in February.
 - A new advertising campaign will begin at the end of May. With input from Enrollment Services and Academics, the creative design follows the “Think Big” theme, featuring testimonials by students, graduates and faculty. The campaign will focus on key occupational programs. The campaign will feature billboards, social media, community magazines and newspapers, direct mail, and radio ads.
- In folders this evening:
 - Two articles, one of which was written by Jeff VandeZande, Professor of English, entitled “What Maslow Means to Teaching.” Jeff’s article appeared in Community College Daily.

The other article is titled, “College Planning and Management: 21st Century Learning Environments.”
 - A letter from Leola Wilson, President of the NAACP Saginaw Branch thanking the College for hosting a meeting regarding our Saginaw Center Project.

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- The latest copy of Journeys – on page 2, there is an article featuring Dr. Dick Dolinski, former Trustee and former member of the Delta College Foundation Board Directors. Dr. Dolinski recently received the Outstanding Volunteer Fundraiser Award from the Mid-Michigan Chapter of the Association of Fundraising Professionals. On page 7 of the Journeys publication, you will find more information on our 20th anniversary celebration of the Planetarium.
- An invitation to the AAUP and Trustee luncheon that will take place in August and an invitation from Dorian Phelps, Coordinator of the Possible Dream Program, inviting Trustees to attend the Delta College Possible Dream Program Induction Ceremony on Thursday, June 22, 2017.
- A farewell and thank you letter from Beth Alford, Coordinator of Veterans Services who is leaving for a new position.

REQUEST FOR CLOSED SESSION FOR PURPOSES OF EVALUATION OF THE PRESIDENT & PROCESS FOR PRESIDENT'S EVALUATION

Dr. Goodnow distributed a memo to the Board requesting that her 2016-17 evaluation be conducted in a closed session.

Dr. Emrich noted receipt of the memo and reviewed the timeline for the President's evaluation. He said that the President's Evaluation and Compensation Committee met and reviewed the timeline on Monday, May 1, 2017.

Dr. Emrich said that the "Survey Monkey" evaluation will open to the Board on Friday, May 12. Trustees will have until May 26 to complete the survey. On Wednesday, May 31, the President's Evaluation and Compensation Committee will meet on main campus. On Friday, June 9, the Board will have a special meeting for the purpose of conducting the President's evaluation. The meeting will take place at the Delta College Planetarium and Learning Center.

CANCELATION OF THE JULY 2017 REGULAR BOARD OF TRUSTEES MEETING (BA5185)

Dr. Emrich stated that the Board is not anticipating any agenda items for July and that the Board will be together for the annual MCCA Summer Workshop at the end July. Dr. Emrich asked for a motion to cancel the July 11, 2017, Board of Trustees Meeting.

D. Middleton made a motion to cancel the meeting. M. Benecke seconded the motion.

Motion passed with a vote of 7 in favor. R. E. Selby voted in opposition to the motion.

TRUSTEE COMMENTS

M. Benecke said she is looking forward to the Planetarium celebration. She thanked D. Lutz, her staff, and the Budget Cabinet for their work.

R. E. Selby said that the next Dateline Delta caps the 20th season and will feature Commencement, the Student Awards, our surgical technology program, information on summer camps, and our wind turbine program.

M. Rowley said that he watched the QTV documentary on our local history and thought it was very well done.

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M. Rowley said that he has been reflecting on last month's Dinner Meeting Presentation on enrollment management. Of particular concern are the low retention and graduation rates and the new competition we are facing. In addition, M. Rowley said that he is concerned with having a structurally unbalanced budget. He suggested considering a way to enhance the dollars that are awarded to our students by local foundations. In addition, he asked the Administration to consider an idea that was shared in Trustee Quarterly regarding "giving away credit hours." A student would pay for a certain number of hours in Fall and Winter and would receive "free credit" to use in Spring.

K. Lawrence-Webster mentioned that she recently volunteered at Saginaw High and one of the reasons that students were choosing other colleges (she mentioned Jackson College) is because they have dorms.

D. Middleton said that she is encouraged by the restoration of summer PELL. She also commented on the employee hires/separations report for the month of April. She noted the years of longevity of those separating and retiring and said that in addition to providing and excellent experience for our students, we are providing an excellent experience for our employees.

D. Middleton said that she really enjoyed Commencement and the Student Graduate Awards.

R. E. Selby asked about progress on open educational resources. B. Webb said that there is a committee exploring options with publishers and a pilot should be ready in 2017-18.

M. Benecke said that we need disruptive innovation. She asked if we have data on what information students use to make their decisions.

CHAIR COMMENTS

Dr. Emrich said that the College is focusing on retention and he participated in several conversations regarding retention strategies at the AQIP Strategy Forum in November 2016.

Dr. Emrich thanked his colleagues on the Board for thinking outside of the box. He said that this institution is facing challenges and the ideas of the Board and the entire institution will be needed to move through those challenges.

ADJOURNMENT

There being no further business, Board Chair Emrich adjourned the meeting at 8:19 p.m.

Andrea Ursuy, Board Secretary