

DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Planetarium & Learning Center
Tuesday, November 14, 2017
7:00 p.m.

- BOARD PRESENT** M. Benecke, A. Buckley, R. Emrich, K. Lawrence-Webster, D. Middleton, M. Morrissey, M. Nash, M. Rowley
- BOARD ABSENT** R. E. Selby
- OTHERS PRESENT** J. Bamberg, V. Bledsoe, L. Brown, T. Brown, J. Carroll, P. Clark, M. Crawmer, R. Curry, K. Dehne, S. DuFresne, J. Goodnow, L. Govitz, W. Harness, L. Kloc, S. Lewless, D. Lutz, J. Martinez, J. Miller, M. Mosqueda, T. Nadolski, K. Nelson, V. Przygocki, L. Ramseyer, J. Ruterbusch, K. Schuler, L. Smith, I. Swilley, A. Ursuy, B. Webb, L. Ziolkowski
- PRESS PRESENT** J. Hall (WSGW), K. Lazzaro (Delta Collegiate), J. Sierocki (Delta Collegiate)
- CALL TO ORDER** Board Chair Emrich called the meeting to order at 7:00 p.m.
- APPROVAL OF AGENDA** Board Chair Emrich called for approval of the agenda. M. Benecke made a motion to approve the agenda. K. Lawrence-Webster seconded the motion. Motion passed unanimously.
- PUBLIC COMMENT** Board Chair Emrich called for public comment.
- TREASURER'S REPORT** D. Lutz said that the Board has received the financial statements for the month ended October 2017. The College is in a sound cash position. D. Lutz said that she has compared the financials to last year's actual numbers as well as this year's budget. She said at this time, the College is operating in accordance with budget and there are no variances to report. D. Lutz said that she would be happy to answer any questions that the Board may have.
- CONSENT AGENDA** R. Emrich called for approval of the consent agenda. M. Rowley made a motion to approve the consent agenda with support from K. Lawrence-Webster. The motion passed unanimously resulting in:
- A. **Acceptance of Minutes:**
 - 1. Board Dinner Meeting, October 10, 2017
 - 2. Board Regular Meeting, October 10, 2017

ACCEPTANCE OF THE ANNUAL FINANCIAL STATEMENTS AND AUDIT FOR FY 2016-2017 (BA5199)

M. Nash made a motion that the Board of Trustees accept the annual financial statements and audit for FY 2016-2017 as presented by Andrews Hooper & Pavlik P.L.C.

K. Lawrence-Webster seconded the motion.

Motion passed unanimously.

REMOVAL OF SENATE POLICY 2.010 AMOROUS RELATIONSHIPS (BA5200)

It is the recommendation of the administration that the Board of Trustees approve the removal of Senate Policy 2.010 Amorous Relationships.

D. Middleton made a motion to approve the recommendation. M. Morrissey seconded the motion.

Motion passed unanimously.

APPROVAL OF AMOROUS RELATIONSHIPS POLICY (BA5201)

It is the recommendation of the administration that the Board of Trustees approve the Amorous Relationships Policy as presented.

M. Benecke made a motion to approve the recommendation. M. Rowley seconded the motion.

Motion passed unanimously.

APPROVAL OF REVISIONS TO SENATE POLICY 8.045 - STUDENT VIOLATIONS OF COLLEGE RULES AND REGULATIONS (BA5202)

It is the recommendation of the administration that the Board of Trustees approve the revisions to Senate Policy 8.045 - Student Violations of College Rules and Regulations.

M. Benecke made a motion to approve the recommendation. M. Morrissey seconded the motion.

Motion passed unanimously.

ENERGY METERING PROJECT (BA5203)

It is the recommendation of the Administration that the Board of Trustees approve the selection of Electro Industries/JEM Tech Group of Clinton Township, Michigan to furnish all labor and materials to complete the Campus Metering System project based on their bid of \$484,823.47 and approve the project budget of \$587,000 authorizing the Facilities Department and administration to award contracts to complete the project.

K. Lawrence-Webster made a motion to approve the recommendation. M. Morrissey seconded the motion.

There was discussion with L. Ramseyer regarding the energy savings that will occur as a result of this project, as well as the possibilities for using the campus as a learning lab.

Motion passed unanimously.

**WEST CAMPUS SITE
UPGRADES
(BA5204)**

It is the recommendation of the Administration that the Board of Trustees approve the project budget of \$4,492,335 and authorize the Facilities Department and administration to complete the project design, secure bids and award contracts to complete the West Campus Site Upgrades.

M. Morrissey made a motion to approve the recommendation. D. Middleton seconded the motion.

Motion passed unanimously.

**BUSINESS
AND OFFICE
PROFESSIONS – K-
WING RENOVATION
AND ADDITION
(BA5205)**

It is the recommendation of the Administration that the Board of Trustees approve the project budget of \$4,994,000 and authorize the Facilities Department and administration to complete the project design, secure bids and award contracts to complete the Business and Office Professions – K-Wing Renovation and Addition project.

K. Lawrence-Webster made a motion to approve the recommendation. D. Middleton seconded the motion.

Motion passed unanimously.

**LIFELONG WELLNESS
PROGRAMS / FITNESS
AND RECREATION
CENTER – P-WING
RENOVATIONS
(BA5206)**

It is the recommendation of the Administration that the Board of Trustees approve the project budget of \$2,388,000 and authorize the Facilities Department and administration to complete the project design, secure bids and award contracts to complete the Lifelong Wellness Programs / Fitness and Recreation Center – P-Wing Renovations.

K. Lawrence-Webster made a motion to approve the recommendation. M. Benecke seconded the motion.

M. Nash noted (in relation to all the projects that the College is approving this evening) that he thinks that, with Larry's retirement, this may be a "high hurdle for the new director of facilities." L. Ramseyer said that he has an excellent staff with architectural and engineering knowledge that have been very involved in the planning and development for these projects. They have been very involved in the construction and completion of Delta's past major projects and are very capable of playing a big part in implementing these.

President Goodnow reinforced that Larry's leadership in growing his staff and organization on the planning of many of these projects will ensure that they will be implemented.

Motion passed unanimously.

**STUDENT SUCCESS:
CLOTHES CLOSET**

Jonathan Miller, Dean of Students, introduced Lori Ziolkowski, Assistant Professor of Business Management, and Wendy Harness, Delta Alum and Administrative Assistant in Facilities Management.

Lori presented the Delta Clothes Closet. The Closet opened in 2009 with the help of a President's Innovation Incubator grant. It was developed by students for students. The "store" allows students who need professional attire for a job interview or first day of work to come in and select clothing for free. Donations come from the public and students continue to run the store as part of a service learning project for their MGT 254 course.

Wendy Harness, a former student of Lori's, talked about the positive experience she had working on this project. She said that there were many great skills including developing promotional materials, working in teams, and management techniques, that she gained by taking part in this valuable project.

R. Emrich said that he is proud that Delta College offers these types of services to meet the needs of our students.

**PRESIDENT'S
ANNOUNCEMENTS**

Enrollment Report

The Fall Semester began on August 26. As of today, 8,714 students are registered (3,152FT 5,562PT).

The College projected 80,918 credit hours for the fall semester and is currently at 97.45% (78,852.2 credit hours) of projection.

Winter 2018 registration is underway. As of today, 7,025 students are registered (2,407FT, 4,618PT).

The College projected 73,132 credit hours for the winter semester and is currently at 86.18% (63,028 credits hours) of projection.

Personnel Report

A complete report of hires, promotions, and separations for the month of October can be found in Board packets this evening.

Information Sharing

- Delta College hosted the Great Lakes Bay Regional Alliance STEM Summit on Friday, October 20. Over 350 educators and business leaders were on our campus to learn about our STEM initiatives and class offerings. Dr. Goodnow thanked all of the staff and faculty members that worked to make this event so successful especially Barb Webb, Pam Clark, and Jennifer Carroll for their expertise in planning and organizing. She said she appreciates all of the extra effort that was made by the Facilities Department, Food Services, and Student Education Services staff to accommodate an event of this magnitude.
- Dr. Goodnow congratulated the Lady Pioneers Soccer Team who placed third in the NJCAA Division 3 National Championship tournament held this past weekend in New York.
- The Bay City Chapter of the NAACP held their annual Freedom Fund Banquet on Sunday, November 12. The theme for the event was, “Uniting for Peace.” The keynote speaker was Congresswoman for the 14th District of Michigan and Congressional Black Caucus Member, Brenda Lawrence. Dr. Goodnow thanked Trustee Karen Lawrence-Webster for attending the banquet.
- The date for the Special Board Meeting has been set for Thursday, February 1, from 4:00 p.m. to 8:00 p.m. and will take place in the Board Room.
- Mike Hansen at MCCA keeps the College informed of the Senate and House bills that could have an impact on education, especially community colleges. Of particular interest are Senate Bills 584-586 that were recently passed by the Senate and are now before the House Judiciary Committee. This will allow individuals who obtain a special endorsement with their concealed pistol license to carry concealed weapons within areas they are currently prohibited, including community college campuses. It would also prohibit colleges from enacting their own firearm policies. Dr. Goodnow said that she would send Trustees additional information and strongly encouraged Trustees to ask our legislators to oppose these bills.
- Dr. Goodnow encouraged all to take a look at this month’s Fantastic Faculty which has been uploaded to BoardBook.
- In folders this evening:

- Copies of pamphlets that were distributed by the Admissions Office at the Great Lakes Bay Regional STEM Summit hosted by Delta College on Friday, October 20.
- Copy of an Employer Talent Pipeline flyer from Corporate Services.
- A folder with recruiting materials created by the Marketing Department and Admissions Office.
- The January-June 2018 LifeLong Learning Catalog.
- A copy of the letter of retirement submitted by Deb Lutz, Vice President of Business and Finance. Dr. Goodnow said that Deb is, what she considers to be, the best VP of Finance that she has ever had the opportunity to work with.

Throughout the years, Deb has done an outstanding job of guiding the development and implementation of our budget. She has lead Delta College in being a “debt-free” college with state-of-the art facilities. And, she has done an excellent job in overseeing our Business Services, Facilities Management, and Human Resources departments as well.

Dr. Goodnow said that Deb has been a trusted advisor to her and she will be missed.

- The latest editions of the Delta Collegiate.
- A Delta College umbrella.

TRUSTEE COMMENTS K. Lawrence-Webster congratulated Larry Ramseyer and Deb Lutz on their upcoming retirement.

M. Morrissey said that she was happy to learn about Delta’s Closet.

A. Buckley said the finance team did a great job on the audit.

D. Middleton congratulated Deb Lutz on her retirement. She said that Deb is a wonderful and inspiring leader for the entire Great Lakes Bay Region.

D. Middleton also said that she attended the MCCA New Trustee Institute with M. Benecke and will have a report in the future.

D. Middleton said that the Chocolate Affair was a great event. This year, she brought her daughter along who also enjoyed the event. She also added that all of the marketing materials look outstanding and congratulated the soccer team.

M. Rowley said he found the Delta College You Tube Channel and said “nice job” on putting that together. M. Rowley also said that he cannot string together the words to express the value and contributions that Deb Lutz and Larry Ramseyer have provided to the College over the years. He congratulated them on their upcoming retirement.

M. Nash congratulated Larry Ramseyer and Deb Lutz on their upcoming retirement. He said that he is anxious to see the final numbers on the Chocolate Affair. M. Nash also said that the projects approved this evening will add great value to the student experience at Delta College.

M. Benecke said that she appreciates the contributions of Deb Lutz and Larry Ramseyer.

CHAIR COMMENTS

Board Chair Emrich said that both Larry Ramseyer and Deb Lutz are exceptional employees. He said that both have given tremendous amounts of energy, imagination, and love to Delta College. He said he hopes that Larry and Deb enjoy retirement and noted that they are close to being irreplaceable.

ADJOURNMENT

There being no further business, Board Chair Emrich adjourned the meeting at 8:33 p.m.

Andrea Ursuy, Board Secretary