

**DELTA COLLEGE DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
TUESDAY, FEBRUARY 6, 2007  
DELTA COLLEGE PLANETARIUM AND LEARNING CENTER – 7:00 P.M.  
APPROVED MINUTES**

- MEMBERS PRESENT** R. Emrich, K. Higgs, K. Houston-Philpot, T. Lane, K. Lawrence-Webster, R. E. Selby, R. Stafford, E. Wacksman
- MEMBERS ABSENT** J. MacKenzie
- OTHERS PRESENT** J. Goodnow, B. Allen, B. Baker, G. Beckstrom, T. Caylor, P. Clark, M. Cooper, C. Curtis, P. Graves, T. Grunow, H. Helgren, d. knox, D. Lutz, K. MacArthur, J. Miller, S. Montesi, M. Mosqueda, L. Myles-Sanders, L. Priebe, B. Rickey, P. Seidel, J. Stahl, T. Stitt, P. Brandt from the Bay City Times, and J. Hall from WSGW
- CALL TO ORDER** Board Chair Selby called the meeting to order at 7:25 p.m.
- PUBLIC COMMENTS** Board Chair Selby called for any comments from the audience. There were none.
- ACCEPTANCE OF MINUTES** Board Chair Selby called for additions or corrections to the minutes of the Board Dinner Meeting and the Board Regular Meeting of January 9, 2007, and the Special Board Meeting of January 11, 2007. The minutes were accepted as submitted.
- TREASURER'S REPORT** D. Lutz informed the Board that the College is in a good cash position at the end of January and that there are no significant financial variances to report from budget or as compared to last year at the same time. The Treasurer's Report was accepted as presented. E. Selby reminded the group that the Governor's State of the State Address is going to be given this evening (February 6) and that the only mention of higher education in the Governor's speech are two items addressing community colleges. K. Lawrence-Webster asked if the Loan Fund item was new. D. Lutz replied that it was not new. It was originally established when a gift from a donor was received for the student loan fund which provides for short-term student loans.
- PERSONNEL ACTION BA4585** It is the recommendation of the Administration that the Board of Trustees approve the appointment of Trevor A. Kubatzke as Vice President of Student and Educational Services. D.

Wacksman moved for approval of the recommendation with support from R. Stafford. Dr. Goodnow commented that Mr. Kubatzke would be completing the requirements for his Ph.D. in August. He is currently employed at Lincoln Land Community College in Springfield, Illinois in the student services area and has also worked for one year with Terry O'Bannion who worked for the League for Innovation. He has experience with both Datatel and Colleague systems. K. Lawrence-Webster read from a prepared statement thanking the committee for their work and said that it isn't often that the Board is asked to participate in the hiring process of a Vice President position. She feels the ideal person for the Vice President of Student Services position should have leadership and community presence. While she didn't have access to all the candidates' information on file, she believes there were candidates with these important assets in the pool. With only these regrets, she will support the President's recommendation. K. Houston-Philpot asked what the starting date would be, how the salary was determined, and if he would be receiving additional compensation upon completion of his Ph.D. Dr. Goodnow replied that Mr. Kubatzke would start on April 16, but he would be on campus five different days prior to that date. T. Grunow replied that the salary has been determined in accordance with the compensation system and has been placed in the appropriate grade level and quintile, and that Mr. Kubatzke would not receive additional compensation upon completion of his Ph.D. K. Houston-Philpot stated that the search had been a learning experience and that the College should always look for ways to improve this process. Motion passed unanimously.

**PERSONNAL ACTION  
BA4586**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Wanda Zenzen as Nursing Instructor in the Health and Wellness Division for the 2007-2008 academic year. This is a tenure-track appointment commencing July 1, 2007, and ending on June 20, 2008. R. Emrich moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously.

**COMMITTEE OF THE  
WHOLE ACTION  
BA4587**

It is the recommendation of the Administration that the Board of Trustees approve the implementation of a Law Office Specialist Certificate effective Fall 2007. This certificate is the second ladder sequence that leads to the completion of an Associate in Business Studies degree. T. Lane moved for

approval of the recommendation with support from R. Stafford. R. Emrich pointed out that according to the research study done by the College some employers stated that the program lacked secretarial skills. H. Helgren replied that the needs study had been sent to a small pool of employers in the tri-cities and that their need for secretarial skills are not matched by the skill level wanted by employers outside the tri-city area. Most employers want more legal skills. R. Emrich responded that he believes the program should be more responsive to the suggestions of the College advisory committee. J. Miller replied that more office professional courses are offered in the 2<sup>nd</sup> certificate program. The program is made up of core courses, an advanced certificate, and an associate degree. K. Higgs stated that it is difficult for him to determine a starting salary for people in this field. J. Goodnow replied that the institutional research office would have this information from the CC Benefits survey, and S. Montesi stated that the Employment Services Office sends out surveys to employers in this field asking them for salary information. Motion passed unanimously.

**COMMITTEE ASSIGNMENTS**

The following committee assignments were announced by E. Selby. Sabbatical Leave Committee – Robert Stafford and Dee Dee Wacksman; Budget Cabinet – Kim Houston-Philpot; Investment Advisory Committee – Karen Lawrence-Webster with Tom Lane as Alternate. The MCCA Director will be announced later.

**ADMINISTRATIVE REPORTS -- PRESIDENT'S REPORT – GIFTS TO THE COLLEGE**

Dr. Goodnow reported the following contributions to the College for January 2007: the Foundation received \$52,358; Delta Public Broadcasting received \$82,232; for a monthly combined total of \$134,590. Total fiscal year gifts at the end of January are \$2,168,567.

**PRESIDENT'S ANNOUNCEMENTS**

A Midland Daily News article stating that Robert Stafford was named Leader of the Year at the annual Leadership Midland meeting was included in the Board packet.

Nancy Vader-McCormick was selected as a recipient of the 2006 Michigan Campus Compact Faculty/Staff Community Service-Learning Award.

English faculty Jeff VandeZande and Larry Levy will be reading new work at Midland's Creative Spirit Center on February 10.

President Bush's 2008 proposed budget would raise the Pell Grant maximum for students to \$4,600 next year, and \$5,400 over five years. Meanwhile, the House of Representatives has approved an increase of \$2.3 billion for Labor, HHS, and Education for 2007, including a \$260 increase in the maximum Pell Grant award, bringing it to \$4,310.

Dee Dee Wacksman and Dr. Goodnow will be attending the AACC/ACCT Legislative Summit in Washington DC on February 12-14. Meetings have been scheduled to meet with Federal legislators. A meeting with Secretary Spellings has been scheduled for some college presidents to attend, including Dr. Goodnow.

Four hearings will be held across the state asking students, board members, and other community members to present the need for continued support for community colleges. The first will be held in Grand Rapids on February 15. Other sites include Detroit, a mid-Michigan northern site, and Lansing Community College.

A report on the AQIP Strategy Forum in Illinois will be scheduled for the March Board Dinner Meeting.

Karen MacArthur has submitted a letter announcing her intention to retire at the end of June 2007. Karen is known throughout the nation for her expertise in institutional advancement in community colleges.

Dr. Goodnow presented a gift to Dee Dee Wacksman for her service on the Foundation Board of Directors from 2001-2006.

**INFORMATION  
INCLUDED IN  
TRUSTEE MEETING  
FOLDERS**

The MCCA 2007-2010 Strategic Plan which includes the following 6 goals: 1) Unify the organization, 2) Have better informed and more effective leaders, 3) Improve the image of community colleges, 4) Improve the financial condition of the State's community colleges, 5) Strengthen the organizational capacity, 6) Improve advocacy to increase the competitive advantage of community colleges.

An update on Nursing ADN/BSN. MCCA passed a resolution to change the Community College Act to allow community colleges to grant baccalaureate degrees in Nursing.

Performance indicators developed by MCCA and the Presidents' Group. The performance indicators are three-fold: 1) Enrollment and business efficiency, 2) Completion, 3) Local strategic value

"A New Agenda for a New Michigan" report by Michigan Future, Inc.

## **MCCA BOARD MEETING REPORT**

E. Selby and Dr. Goodnow attended the MCCA Board of Directors meeting at Macomb Community College on February 2-3. E. Selby reported that a task force made up of state legislators and college presidents worked on a proposal stating the performance indicators that would be used to determine new funding levels. This would not change the present level or formula used to determine state funding. Currently, all 28 community colleges are funded differently. As an example, Oakland Community College has a good SEV while colleges like Gogebic do not have a large tax base and are more dependent on state funding. K. Lawrence-Webster asked how the Kalamazoo Promise affects the funding of Kalamazoo Community College. J. Goodnow replied that she didn't know as Kalamazoo was not in attendance at the meeting. She knows that the Kalamazoo Promise was funded by a donor and promises tuition for anyone in the district who wanted to go on to higher education.

Also at the MCCA Board meeting, a report entitled "A New Agenda for a New Michigan" was presented by Michigan Future, Inc. The report asks what attracts people to Michigan and states that high paying, low-skilled jobs are a thing of the past. In order to be prosperous, Michigan needs to concentrate on knowledge-based enterprises and community colleges are on the forefront.

## **REMINDERS**

Black History Month is being celebrated in February.

The Delta Technical, Trades and Manufacturing Division is sponsoring a "Taste of Tech" on February 8.

Delta College will be hosting College Goals Sunday on February 11. Financial aid advisors will be on hand on answer questions.

2007 Delta College Kenya Partnership Calendars can be purchased for \$15 from Jack Crowell or Teresa Stitt.

D. Wacksman said there was an article in the AARP magazine about “who will care for you.” It stated that many community colleges are developing programs for care of the elderly. D. Wacksman also thanked Patti Brandt who wrote an article for the Bay City Times stating reasons why students are choosing community colleges.

**ADJOURNMENT**

There being no further business, Board Chair E. Selby adjourned the regular meeting at 8:15 p.m.

Respectfully submitted,

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Leslie Myles-Sanders, Board Secretary

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Lorraine Priebe, Recording Secretary