

**DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Main Campus
Board Room
Tuesday, February 6, 2018
7:00 p.m.**

- BOARD PRESENT** M. Benecke, R. Emrich, K. Lawrence-Webster, M. Morrissey, M. Nash, M. Rowley
- BOARD ABSENT** A. Buckley, D. Middleton, R. E. Selby
- OTHERS PRESENT** R. Battinkoff, T. Boudrot, N. Bovid, L. Brown, T. Brown, J. Carroll, P. Clark, M. Crawmer, R. Curley, R. Curry, S. DuFresne, M. Finelli, J. Goodnow, L. Govitz, S. Jensen, E. Johnson, L. Kloc, P. Larkowski, M. Lepien, S. Lewless, D. Lutz, J. Miller, S. Montesi, M. Mosqueda, T. Nadolski, C. Reszke, M. Revette, D. Roebuck, K. Schuler, A. Ursuy, A. VanSickle, B. Webb
- PRESS PRESENT** J. Hall, (WSGW), K. Lazzaro (Delta Collegiate)
- CALL TO ORDER** Board Chair Emrich called the meeting to order at 7:04 p.m.
- APPROVAL OF AGENDA** Board Chair Emrich called for approval of the agenda. M. Benecke made a motion to approve the agenda. M. Nash seconded the motion. Motion passed unanimously.
- PUBLIC COMMENT** Board Chair Emrich called for public comment.
- Sue Montesi, Dean Emeritus, said that she has worked for the College in some capacity since 1970. S. Montesi gave a brief history of Dr. Sam Marble’s time as the first president of Delta College.
- S. Montesi said that after Dr. Marble had moved on to become the President of Saginaw Valley, she invited him to participate in a course that she was taking at Central Michigan University that focused on the community college.
- Following that interaction, Dr. Marble presented S. Montesi with the original copy of the first enrollment report from Delta College. S. Montesi presented the framed report to the Board and President.
- TREASURER’S REPORT** D. Lutz said that the Board has received the College financial statements for the month ended January 31, 2018. D. Lutz said that she has reviewed the statements and due to a great deal of effort from many people at the institution, the College is just shy of projected credit hours by about 2800 hours. At this time it is looking as though the College will end the year approximately \$500,000 short of projected revenue. The College has had a number of vacancies throughout the year. This means that the savings on the expense side will exceed the shortage on the revenue side. It appears very certain that the College will end the year in the black.

CONSENT AGENDA

R. Emrich called for approval of the consent agenda. M. Nash made a motion to approve the consent agenda with support from M. Benecke. The motion passed unanimously resulting in:

A. **Acceptance of Minutes:**

1. Board Dinner Meeting, January 9, 2018
2. Board Regular Meeting, January 9, 2018

**BOARD ACTION
APPROVAL OF SARAH
DUFRESNE AS BOARD
TREASURER –
EFFECTIVE MARCH 1,
2018 (BA5211)**

Board Chair Emrich asked for a motion to approve the appointment of Sarah DuFresne as Treasurer of the Board of Trustees effective March 1, 2018.

M. Benecke made a motion to appoint Sarah DuFresne. K. Lawrence-Webster seconded the motion.

Motion passed unanimously.

**APPROVAL OF SEXUAL
MISCONDUCT &
GENDER
DISCRIMINATION
POLICY AND
PROCEDURES
(BA5212)**

President Goodnow said it is the recommendation of the administration that the Board of Trustees approve the Sexual Misconduct & Gender Discrimination Policy and Procedures.

M. Rowley made a motion to approve the recommendation with the following friendly amendments.

1. On page 11, change “Saginaw” to “Buena Vista”
2. Throughout the document, when the term “licensed professional counselor” appears, expand to add “licensed social worker.” This applies when the counselor or social worker is “employed in that capacity.”
3. On page 5, clarify the definition of “amorous relationships” so that it aligns with the College policy.
4. In section 1, on page 5, correct the formatting error which crossed out the title.
5. On page 13, adjust formatting so that the page break is moved for clarity.
6. On pages 16/17, change the term “person’s” to “respondent or complainant.”
7. Once approved by the Board, this policy will receive a final review by the College’s Legal Counsel.

M. Benecke seconded the motion.

R. Emrich said that he interprets that this motion is stated in a way that will allow administration to incorporate changes without coming back to the Board. M. Rowley said this is the intent.

J. Goodnow thanked Trustee Rowley for his careful review and follow-up on this policy.

**STUDENT SUCCESS –
DELTA COLLEGE HOME
BUILDERS ASSOCIATION
CHAPTER**

The Board voted to unanimously approve the amended motion.

R. Curry introduced Mike Finelli. M. Finelli is an associate professor in the residential construction program. He is the advisor for the Delta College Student Chapter of the Home Builders Association.

M. Finelli thanked Michelle Revette from Saginaw Home Builders Association for attending. He reviewed the guided pathway for students in the residential construction program. He also highlighted some of the projects that the residential construction students are involved in throughout our community.

M. Finelli introduced three students who are part of the Delta College Student Chapter of the Home Builders Association - Etoyi Johnson, Megan Lepien, and Adam VanSickle.

The students talked about the benefits of being a part of the HBA. They also provided highlights from their trip to the International Home Builders Show in Florida. The students thanked the Delta College Foundation and the Saginaw Home Builders Association for their support.

**PRESIDENT'S
ANNOUNCEMENTS**

Enrollment Report

The Winter Semester began on January 6. As of today, 8,214 students are registered (2708FT, 5506PT).

The College projected 73,132 credit hours for the winter semester and as of count date, January 17, 2018, we are at 98.79% (72,247 credits hours) of projection.

Personnel Report

A complete report of hires, promotions, and separations for the month of January can be found in Board packets this evening.

Information Sharing

- Congratulations to the recipients of the Endowed Teaching Chair Awards:
 - Joshua George - awarded the Robert DeVinney Endowed Teaching Chair Award for his project "Digital Forensic Excellence in Education."
 - Kelli Prena and Chris Hausbeck - awarded the SunGard Higher Education Endowed Teaching Chair Award for their project "The Haji Medical Camp and Rural Library Initiative Program."
- Sarah Thomas will be speaking on campus on Wednesday, February 7, at 10:00 a.m. in the Lecture Theater as part of the President's Speaker Series. She became the first full-time female referee in NFL history. Sarah's series is entitled, "BLITZ: Becoming a Key Player in a Male-Dominated Sport."
- The annual Science Olympiad will take place at Delta College on Saturday, February 24. Science Olympiad is a science education program created to increase student

interest in science and improve the quality of science education. The Delta College Science Division has been hosting the competition each spring since 2007.

- This is Deb Lutz’s last Board Meeting serving as Delta College’s Board Treasurer and VP of Business and Finance. She will be retiring at the end of this month. Dr. Goodnow thanked Deb again for her outstanding efforts on behalf of Delta College. Dr. Goodnow said that it has been a tremendous joy to work with Deb over the years. Dr. Goodnow added that Deb is the “best finance person” she has ever met during her career in community colleges. The College will miss her.
- Dr. Goodnow encouraged Trustees to take a look at this month’s Fantastic Faculty which has been uploaded to BoardBook.
- In folders this evening:
 - An invitation from Delta’s Humanities Learning Center to the Delta College’s Humanities Awards celebration on Sunday, March 18, beginning at 2:30 PM at the Andersen Enrichment Center.
 - A flyer listing the events taking place in celebration of Black History Month.
 - The latest issues of the Delta Collegiate.

TRUSTEE COMMENTS

M. Benecke said thanks for the opportunity to have the Board Special Meeting/Retreat. She said it was a great opportunity for in-depth discussion of the priorities of the College.

M. Benecke said that she is proud to see that the College has been working on the sexual misconduct policy right along and is not just reacting to the current climate.

M. Benecke thanked D. Lutz for her good work and welcomed S. DuFresne as the new Treasurer.

M. Nash congratulated D. Lutz on her retirement.

M. Rowley wished D. Lutz well in retirement. He also thanked the Administration for being well-prepared for the Board Special Meeting/Retreat last week. He said that K. Houston did an excellent job as facilitator and asked that the Board do this again.

M. Morrissey congratulated D. Lutz on her retirement and welcomed S. DuFresne.

K. Lawrence-Webster said, “It was a nice run with you here, Deb.” She also welcomed S. DuFresne.

CHAIR COMMENTS & APPOINTMENT OF MCCA DIRECTOR FOR DELTA COLLEGE

Board Chair Emrich said he is sorry that he missed the Special Board Meeting/retreat on February 1. He noted that he was ill and was not able to come to campus.

Page 4 of 6, Minutes of February 6, 2018 Board Meeting. Approved by the Board of Trustees during the March 2018 Regular Meeting.

(BA5213)

Dr. Emrich said that when the Board approved changes to Senate Policy 2.090, Sabbatical Leaves and Grants, the Board approved a change to the composition of the committee. The policy now requires that only one Trustee will serve (instead of two). Noting that M. Benecke is already serving on the President's Compensation and Evaluation Committee, he asked that M. Morrissey serve as the individual representing the Trustees on the Sabbatical Leaves and Grants Committee.

In addition, Dr. Emrich noted that R. E. Selby is not able to continue serving on the MCCA Board of Directors at this time due to health issues.

Dr. Emrich made a motion that Trustee Rowley serve as the Delta College representative on the MCCA Board of Directors until such a time that Trustee Selby is able to do so.

M. Benecke seconded the motion.

Motion passed unanimously (BA5213).

Dr. Emrich said that he is sad to see Deb Lutz leave the College, but that he wishes her well in retirement. He noted the importance of the CFO position to the Board of Trustees and said that Deb has been honest, intelligent, trustworthy, initiative driven, and articulate. He thanked her for her service.

Dr. Emrich asked for "three cheers for Deb."

**VOTE TO GO INTO
CLOSED SESSION TO
DISCUSS FACULTY
SALARY NEGOTIATIONS**

M. Rowley made a motion to go into closed session for the purpose of discussing faculty salary negotiations. M. Nash seconded the motion.

The results of the roll call vote to go into closed session are as follows:

M. Benecke – Yes
R. Emrich – Yes
K. Lawrence-Webster – Yes
M. Morrissey – Yes
M. Nash – Yes
M. Rowley – Yes

With a vote of 6 in favor, 0 opposed, the closed session began at 8:09 p.m.

The closed session ended at 9:14 p.m.

The open meeting resumed at 9:15 p.m.

ADJOURNMENT

There being no further business, Board Chair Emrich adjourned the meeting at 9:16 p.m.

Andrea Ursuy, Board Secretary

