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Delta College  
Board of Trustees Regular Meeting  
Delta College Lecture Theater (G-160)  
Tuesday, April 12, 2022  
7:00 p.m.

**BOARD PRESENT** A. Baldwin, M. Benecke, R. Emrich, D. Middleton, M. Nash, M. Rowley, M. Thomas, M. Wood

**BOARD ABSENT** S. Gannon

**OTHERS PRESENT** B. Adams, R. Battinkoff, N. Bovid, L. Brown, M. Brown, T. Brown, J. Carroll, W. Childs, P. Clark, A. Cramer, M. Crawmer, R. Curley, A. Curry, R. Curry, S. DuFresne, C. Foor, J. Garn, M. Gavin, L. Govitz, K. Grandy, M. Haswell, K. Kieser, E. Lazzari, D. McQuiston, C. Miller-Bellor, A. Proux, K. Schuler, A. Ursuy, A. Williams, E. Yaworski, J. Young

**PRESS PRESENT** None

**CALL TO ORDER** Board Chair Nash called the meeting to order at 7:03 p.m.

**APPROVAL OF AMENDED AGENDA** Board Chair Nash asked for a motion to approve an amended agenda to include a closed session to discuss information protected from disclosure pursuant to Section 8(1)(h) of the Open Meetings Act.

M. Wood made a motion to approve the amended agenda. A. Baldwin seconded the motion.

Motion passed unanimously.

**PUBLIC COMMENT** M. Nash called for public comment.

**TREASURER'S REPORT** S. DuFresne presented the Treasurer's Report for year-to-date as of March 31, 2022 for all funds.

The property tax millage revenue is looking to come in on target this year. Tuition and fee revenue remain under budget. The College is below the projected budget for contact hours, but Spring Semester numbers are not in yet. General fund salary and fringes are trending slightly more than last year at this same time.

In other funds, the auxiliary areas, especially the Fitness and Recreation Center and Food Service operations, have been severely impacted with the reduced physical presence of students and staff on campus. The College is making adjustments to Food Service operations, and looking at ways to create revenue growth in the Fitness and Recreation Center, in addition to cost reductions where feasible.

In the College restricted funds, where we account for local, state and federal grants, the College has awarded over \$8.1 million dollars to our students in direct aid using our federal student COVID grants.

There are not any major developments in terms of State funding at this time. The State Legislature enacted a self-imposed July 1 statutory budget deadline, but there are no penalties for missing that deadline. An October 1 constitutional beginning of the fiscal year

D R A F T

remains the official deadline. Legally, the College budget for 2022-2023 must be approved no later than June 30.

**CONSENT AGENDA**

M. Nash called for approval of the consent agenda.

M. Benecke made a motion to approve the consent agenda. M. Wood seconded the motion.

The Board voted unanimously to approve the consent agenda resulting in:

A. Acceptance of Minutes:

1. Board Special Meeting, February 25, 2022
2. Board Regular Meeting, March 8, 2022

**APPROVAL OF NEW  
CERTIFICATE OF  
ACHIEVEMENT IN  
WELDING  
ENGINEERING  
TECHNOLOGY  
(BA5438)**

It is the recommendation of the Administration that the Board of Trustees approve a new Certificate of Achievement in Welding Engineering Technology effective Fall semester 2022. This is proposed by the Business and Technology Division.

R. Emrich made a motion to approve the recommendation. M. Thomas seconded the recommendation.

Motion passed unanimously.

**STATE BUILDING  
AUTHORITY  
RESOLUTION –  
ELECTRONIC MEDIA  
BROADCASTING - A  
WING RENOVATIONS  
PROJECT – STATE  
FUNDING  
(BA5439)**

It is the recommendation of the administration that the Board of Trustees adopt the attached resolution of the Board of Trustees of Delta College approving a construction and completion assurance agreement, a conveyance of property, a lease and easement agreement, if necessary, for the Delta College Electronic Media Broadcasting A Wing Renovations project and secure the State Funding for the project in the amount of \$1,404,800.

R. Emrich made a motion to approve the recommendation. M. Wood seconded the motion.

Motion passed unanimously.

**APPROVAL OF TENNIS  
COURT REPAIRS AND  
RESURFACING FROM  
LASER STRIPING AND  
SPORT SURFACING  
(BA5440)**

It is the recommendation of the administration that the Board of Trustees approve the Tennis Court Repairs and Resurfacing project and authorize the Facilities Department and administration to award contracts to Laser Striping and Sport Surfacing for the amount of \$109,800.00.

M. Wood made a motion to approve the recommendation. A. Baldwin seconded the recommendation.

R. Emrich asked what the tennis courts are being used for. M. Gavin responded that the courts are used for academic courses, community high schools and community members, and the College Fitness and Recreation Center. In addition, the use of the courts for pickleball is being examined.

Motion passed unanimously.

## DRAFT

### ACCEPTANCE OF THE ESTIMATE OF PROPERTY TAXES AND STATE APPROPRIATIONS FOR THE FISCAL YEAR 2022-2023 (BA5441)

It is the recommendation of the Administration that the Board of Trustees accept the estimate of property taxes of \$24,192,790, and state appropriation of \$18,145,038 necessary for the next fiscal year to comply with Section 141 of the Community College Act of 1966.

M. Benecke made a motion to approve the recommendation. R. Emrich seconded the motion.

Motion passed unanimously.

### DISCUSSION OF REGULAR BOARD MEETING START TIME

M. Nash said that he would like to have the Trustees discuss the possibility of moving the Regular Board Meeting to an earlier time when a dinner meeting is not scheduled.

M. Nash made a motion that the Regular Meeting should begin at 6:00 p.m. when there is not a dinner meeting scheduled.

A. Baldwin seconded the motion.

A. Ursuy said that the Board is required to approve a regular meeting schedule by law. Any time the schedule is changed, it should be changed by action of the Board and posted for the public within three days.

Following discussion about the need to have dinner meetings on occasion and the need to have a regular schedule, M. Nash withdrew his motion. A. Baldwin agreed to withdraw the motion.

M. Nash asked that the Administration bring back a draft meeting schedule at a future date for discussion and approval by the Board. It should include recommendations for dinner meetings and regular start time for the meetings.

### STUDENT SUCCESS IN HONORS, PHI THETA KAPPA (PTK), AND PRESIDENTIAL HONORS SCHOLARS (PHS)

An Administrative Report on Student Success featuring Honors, Phi Theta Kappa and the Presidential Honors Scholars was presented by Mark Brown, English Professor and Program Coordinator. Currently, about five percent of the student body is involved with honors programming. Participation was maintained or improved during the pandemic, and 18 new Presidential Honors Scholars were selected for Fall 2022. Two Honors students also participated, answering Trustee questions.

### PRESIDENT'S REPORT

#### **Enrollment Report**

The Winter Semester began on January 8. As of today, 6,671 students are enrolled (1789FT, 4882PT).

Registration for spring semester is underway. To-date, 2,799 students are registered (2534PT, 265FT). We project 20,017 contact hours for the spring semester and as of today, we are at 87.29% (17,473 contact hours) of projection.

#### **Personnel Report**

Dr. Gavin said that he has approved the reappointments of several tenure-track and one-year renewable faculty members.

### **ONE-YEAR APPOINTMENTS**

**Business and Technology** - Jim Miller, Ethan Short

## D R A F T

**Health and Wellness** – Danielle Linton, Deborah Uhlian

**Science and Mathematics** – Brad Pretzer

### TENURE TRACK

**Arts and Letters** - Donny Winter

**Business and Technology** - JP Carroll, Steven Gormley, AJ Neumann, Keith Proctor

**Health and Wellness** - Erica Diegel, Susan Garpiel, Bryan Graybill, Jessica Herek, Pam Livingston, Breanne Paisley, LeAnn Reif, Amber Sleight, Molly Stapish, Amy Wegener, Carol Wieland

**Science and Mathematics** – Casey Armour, Tim McGuire

**Social Sciences** - Michael Evans, Angela Guy-Lee, Christina Miller-Bellor

Dr. Gavin said he also approved the following faculty for promotion and/or tenure effective with the 2022-2023 academic year beginning July 1, 2022:

### Promotion from Instructor to Assistant Professor

**Arts and Letters** – Donny Winter

**Business and Technology** – Keith Proctor

**Health and Wellness** – Carol Wieland

**Social Sciences** – Angela Guy-Lee, Christina Miller-Bellor

### Promotion from Assistant Professor to Associate Professor

**Arts and Letters** – Mark Balawender

**Science and Mathematics** – Kris Nitz

**Social Sciences** – Joshua George, Elena Lazzari, Paul Sander

### Promotion from Associate Professor to Full Professor

**Arts and Letters** – Kristin Cornelius, Lauren Smith

**Business and Technology** – Diane Lobsiger-Braden

**Science and Mathematics** – Ron Schlaack

### Granting of Tenure

Arts and Letters – Mark Balawender

Social Sciences – Joshua George, Elena Lazzari, Paul Sander

Congratulations to all!

The list of those on the tenure-track, one-year renewable appointments, and those receiving promotion and/or tenure, as well as the complete report of hires, promotions, and separations for the month of March can be found in the Board packet.

### Information Sharing

- Effective April 2022 - Delta College and Ferris State University - Associate in Applied Science, Nursing (ADN-RN) will articulate to the Bachelor of Science in Nursing (BSN).
  - Change: Delta and Ferris have had an articulation agreement for the RN to BSN completion program since 2008. This agreement allows students to take Ferris courses concurrently while enrolled in Delta clinicals rather than waiting until after NCLEX RN licensing.
  - Benefits to Delta students:

## DRAFT

- Students can enroll concurrently in Ferris BSN courses after completing their first semester of clinicals at Delta.
  - Motivated students will be able to complete the BSN faster.
  - Small class sizes with 20-25 students.
  - BSN program can be completed online.
  - Delta's 100/200 level courses transfer as a 300/400 level equivalent.
  - Up to 87 credits will transfer from Delta for 33 credits remaining at Ferris.
- Change Your World Week was held last week. This activity is really good work for engaging students in current local, state, national and world issues.
  - Dr. Gavin encouraged Trustees to take a look at this month's Fantastic Faculty which has been uploaded to BoardBook.
  - Dr. Gavin said he was humbled to receive a proclamation from the Saginaw City Council at their April 4 meeting. It was for work Delta is doing in the city. He also presented an update on Delta College at the April 4 Council meeting.
  - Dr. Gavin announced the following upcoming events:
    - Commencement ceremonies are Friday, April 29, at 2pm and 7pm, in the Pioneer Gymnasium. Masks are optional.
    - The 110<sup>th</sup> Police Training Academy Graduation Ceremony will be held Friday, May 6, at 2pm in the Lecture Theater.
    - The Employee Awards Banquet will be held Friday, May 13, from 1-4pm in the Pioneer Gymnasium.
    - Annual Pioneer Athletic Banquet is scheduled for Monday, May 16, at 5pm in the Pioneer Gymnasium.
  - Finally, Dr. Gavin said thank you to all for planning and attending his inauguration. He said that it was a special and memorable event.

### TRUSTEE COMMENTS

M. Wood said he enjoyed the student success presentation.

D. Middleton congratulated Terri Gould on her retirement after nearly 25 years at Delta. She thanked everyone at the College for their hard work navigating through the past two years.

R. Emrich said he was thankful for today's sun and warmth.

M. Thomas gave kudos to the outstanding students who participated in the honors presentation.

M. Benecke said she enjoyed the recent Board strategy and idea generation session. She congratulated Loyce Brown on her hire as the new Director of Human Resources.

M. Rowley asked a question about room capacities for Spring semester. He also recommended that budget reserves be increased in the next five years. Dr. Gavin responded that room capacities haven't changed but more online sections are being added due to high demand.

DRAFT

A. Baldwin said she is excited about the awards and recognition received by honors students. She suggested Mark Brown connect with Cynthia Reyes to support promotion of honors opportunities to Saginaw students.

**CHAIR COMMENTS**

Chair Nash thanked the mentors of the LAND conference winners for their extra efforts. He remarked that it is nice to see students at Board meetings again.

Chair Nash said he wonders if there might be an opportunity for regional colleges and universities to help displaced Ukrainian people.

**VOTE TO GO INTO CLOSED SESSION TO DISCUSS INFORMATION PROTECTED FROM DISCLOSURE PURSUANT TO SECTION 8(1)(H) OF THE OPEN MEETINGS ACT**

M. Nash made a motion that the Board go into closed session to discuss information protected from disclosure pursuant to Section 8(1)(h) of the Open Meetings Act.

R. Emrich seconded the motion.

The results of the roll call vote to go into closed session are as follows:

- A. Baldwin - Yes
- M. Benecke – Yes
- R. Emrich – Yes
- D. Middleton – Yes
- M. Nash – Yes
- M. Rowley – Yes
- M. Thomas – Yes
- M. Wood – Yes

The results of the vote to go into closed session were 8 in favor, 0 opposed.

The Board went into closed session at 8:28 p.m.

The closed session ended at 9:09 p.m. The Board resumed open session in the Lecture Theater at 9:13 p.m.

**VOTE TO GO INTO CLOSED SESSION PURSUANT TO SECTION 8(C) OF THE OPEN MEETINGS ACT FOR STRATEGY CONNECTED WITH THE NEGOTIATION OF THE FACULTY COLLECTIVE BARGAINING AGREEMENT**

M. Nash made a motion that the Board vote to go into closed session pursuant to Section 8(c) of the Open Meetings Act for strategy connected with the negotiation of the faculty collective bargaining agreement.

M. Rowley seconded the motion.

The results of the roll call vote to go into closed session are as follows:

- A. Baldwin - Yes
- M. Benecke – Yes
- R. Emrich – Yes
- D. Middleton – Yes
- M. Nash – Yes
- M. Rowley – Yes
- M. Thomas – Yes
- M. Wood – Yes

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The results of the vote to go into closed session were 8 in favor, 0 opposed.

The Board went into closed session at 9:20 p.m.

The closed session ended at 9:47 p.m. The Board resumed open session in the Lecture Theater at 9:51 p.m.

**ADJOURNMENT**

There being no further business, Board Chair Nash adjourned the meeting at 9:52 p.m.

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Andrea Ursuy, Board Secretary