

D R A F T

**Delta College
Board of Trustees Special Meeting – Audit Committee
Delta College President’s Conference Room B-181
Wednesday, October 5, 2022
12:00 pm**

Board Committee Members Present	R. Emrich, M. Rowley
Other Board Members Present	None
Others Present	T. Brown, P. Clark, A. Cramer, S. DuFresne, J. Foco
Press Present	None
Call to Order	R. Emrich called the meeting to order at 12:02 pm.
Approval of Agenda	R. Emrich made a motion to approve the agenda. M. Rowley seconded the motion. Motion passed unanimously.
Public Comment	None
Discussion of Audit Firm Recommendation	<p>R. Emrich turned the meeting over to S. DuFresne to talk about the audit firm recommendation.</p> <p>S. DuFresne said that requests were sent to Yeo & Yeo, Rehmann, BKD CPA & Advisors, Weinlander Fitzhugh, Plante Moran and our current audit firm Andrews, Hooper & Pavlik (AHP). In the request was a 3-year quote as well as a 5-year quote with and without financial statements. The only two firms to respond were Plante Moran and AHP. The 5-year quote from AHP came in lower than what we are currently paying at \$62,500 for the first 3 years and \$63,600 for the last 2 years, or \$314,700 total. Plante Moran’s quote for the 5-year quote was \$135,000 per year, or \$675,000 total. S. DuFresne noted that the College is happy with the services AHP has been providing.</p> <p>S. DuFresne, noted that due to Board Policy 4.001 – Auditor Rotation, the recommendation would include a change in the partner in charge of the audit from the audit firm.</p> <p>S. DuFresne provided the Audit Committee with the following recommendation:</p> <p style="padding-left: 40px;">It is the recommendation of the Board of Trustees Audit Committee that the Request for Proposal (RFP) from the CPA firm Andrews, Hooper & Pavlik, PLC be accepted and the firm be retained to perform the annual audit of the College’s financial statements for five years ending June 30, 2023, 2024, 2025, 2026, and 2027 for the annual bid price of \$62,500 for the first three years and \$63,600 for the last two years. Per board policy 4.001 Auditor Rotation, Andrews, Hooper & Pavlik, PLC will rotate the audit partner in charge for the June 30, 2023 audit.</p>

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R. Emrich made a motion to accept the recommendation. M. Rowley seconded the motion. The motion passed unanimously.

This recommendation will be taken to the full Board for a vote at the next regular meeting.

Trustee Comments R. Emich said that we followed the policy.

S. DuFresne thanked the trustees for their work.

Chair Comments None

Adjournment There being no further business, R. Emrich adjourned the meeting at 12:14 pm.

Talisa Brown, Assistant Board Secretary