

D R A F T
Delta College
Board of Trustees Regular Meeting
Delta College Board Room (B-151)
Tuesday, March 12, 2024
7:00 p.m.

BOARD PRESENT	A. Baldwin, A. Clark, S. Gannon, B. Handley-Miller, D. Middleton, M. Nash, M. Rowley, M. Wood
BOARD ABSENT	M. Thomas
OTHERS PRESENT	R. Battinkoff, M. Behrens, J. Berry, G. Brazil, T. Brown, P. Clark, A. Cramer, W. Childs, R. Curry, J. Foco, P. Fox, M. Gavin, L. Govitz, E. Harrow, D. Hopkins, T. Johnroe, K. Katzer, A. Khalil, G. Luczak, F. McCaskey, D. McQuiston, N. Morgan, J. Mulders, J. Perry, B. Purdue, G. Randall, P. Ross McClain, A. Schmiegel, K. Schuler, E. Suniga, A. Ursuy, C. Wilson
PRESS PRESENT	None
CALL TO ORDER	Board Vice Chair Gannon called the meeting to order at 7:00 p.m.
APPROVAL OF THE AGENDA	Board Vice Chair Gannon asked for a motion to approve the agenda. B. Handley-Miller made a motion to approve the agenda. A. Baldwin seconded the motion. Motion passed unanimously.
PUBLIC COMMENT	Board Vice Chair Gannon called for public comment.
TREASURER'S REPORT	J. Foco said that the Board has received the College's financial statements for the month ended February 29, 2024. At this time there are no material variances to report.
CONSENT AGENDA	Board Vice Chair Gannon called for approval of the consent agenda. M. Rowley made a motion to approve the consent agenda. M. Nash seconded the motion. The Board voted to unanimously approve the consent agenda resulting in: A. Acceptance of Minutes: 1. Board Dinner Meeting, February 13, 2024 2. Board Regular Meeting, February 13, 2024
APPROVAL OF FY 2024-2025 TUITION	It is the recommendation of Administration that the Board of Trustees approve the FY 2024-2025 Tuition & Fee Schedule as presented. In addition, the Board

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**& FEE SCHEDULE
(BA5525)**

instructs the administration to reduce the in-district tuition rate by any amount necessary to maintain compliance, if the Michigan legislature includes community college tuition constraint language within its approved 2024-2025 state budget.

M. Wood made a motion to approve the recommendation. A. Clark seconded the motion.

M. Gavin commented that the College continues to work to keep tuition low while reducing the cost of college in other areas such as textbooks using OER.

Motion passed unanimously.

**APPROVAL OF
COMPUTER
PURCHASE FROM
DELL CORPORATION
(BA5526)**

It is the recommendation of the administration that the Board of Trustees approve the purchase of 230 Dell computers, 100 monitors and 3 wireless mouse and keyboards for academic classrooms, computer labs, faculty, and staff as part of the college's lifecycle replacement at a cost of \$266,405 from Dell Corporation.

A. Baldwin made a motion to approve the recommendation. M. Wood seconded the motion.

B. Handley-Miller asked why the College continues to use Dell. G. Luczak said that the College is part of a consortium which results in cost savings. In addition, Dell is a reliable product.

M. Wood asked if these computers can be used for students. G. Luczak said that the College is exploring a repurpose of the systems. J. Foco added that the computers would still belong to the College but would be rented to students for use each semester.

Motion passed unanimously.

**APPROVAL OF
CONTRACT
RENEWAL WITH
MODERN CAMPUS
FOR WEBSITE
MANAGEMENT
(BA5527)**

It is the recommendation of the administration that the Board of Trustees approve the three-year contract extension for Omni CMS Content Management System, AWS (Amazon Web Services) shared website hosting, and Campus Maps / Virtual Tour software, in the amount of \$133,628 from Modern Campus.

A. Baldwin made a motion to approve the recommendation. M. Nash seconded the motion.

A. Clark said that he noticed that the original contract was for five years. He asked if the College had considered another five-year term for potential cost savings. P. Clark responded that this will be the second three-year renewal on the original five-year contract.

Motion passed unanimously.

DRAFT

**APPROVAL OF
PURCHASE OF
WEBSITE DESIGN
TEMPLATES FROM
IDFIVE
(BA5528)**

It is the recommendation of the administration that the Board of Trustees award the contract for the development of the website design templates for \$147,900 to idFive. The cost of the project will be paid by monies budgeted in General Fund.

A. Clark made a motion to approve the recommendation. A. Baldwin seconded the motion.

M. Rowley asked if the College will own the source code to the templates. L. Govitz said yes, the College owns the templates once they are purchased.

B. Handley-Miller asked if the update to the website will provide a focus on career pathways. L. Govitz said yes, a core team is working on the redesign. One of the goals is to make the transfer programs more visible.

M. Rowley suggested moving other Delta pages that have different domain names under one umbrella for compliance reasons.

Motion passed unanimously.

**APPROVAL OF
OBSERVATORY
PROJECT BUDGET
AND AWARDING OF
CONTRACT TO
WOBIG
CONSTRUCTION
(BA5529)**

It is the recommendation of the administration that the Board of Trustees approve the budget for the Observatory project and award the construction contract to Wobig Construction Co. of Saginaw in the amount of \$458,167.00.

M. Gavin updated the Board on the status of this project. The observatory project was originally approved by the Board more than two years ago at a budget of around \$9 million. By working collaboratively with the astronomy faculty, a lower cost solution was found. The new location will also have less light pollution to maximize the observation experience for students and community members. The observatory will be a great learning tool.

D. Middleton made a motion to approve the recommendation. A. Clark seconded the motion.

M. Nash thanked the faculty for finding a great solution as the cost of the original proposal was very high.

D. Middleton said that is important that people understand that an observatory is different than a planetarium. In addition, light pollution is a factor at the Downtown Bay City Center, making main campus the best location for the observatory.

Motion passed unanimously.

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**APPROVAL OF
ELIMINATION OF
LIBERAL ARTS
ADVANCED
CERTIFICATE
(BA5530)**

It is the recommendation of the administration that the Board of Trustees approve the elimination of the Liberal Arts- Advanced Certificate.

A. Clark made a motion to approve the recommendation. M. Wood seconded the motion.

Motion passed unanimously.

**APPROVAL OF
ASSOCIATE IN ARTS
- PSYCHOLOGY
TRANSFER
PATHWAY
(BA5531)**

It is the recommendation of the Administration that the Board of Trustees approve a new transfer program pathway, Associate in Arts - Psychology Transfer Pathway, effective Fall semester 2024.

B. Handley-Miller asked if students would come in as Juniors in their major given the residency requirements at many colleges and universities they transfer to. D. Hopkins said that the psychology discipline has made wonderful progress in setting up transfer partnerships with universities such as Central Michigan and Wayne State.

M. Nash made a motion to approve the recommendation. A. Baldwin seconded the motion.

Motion passed unanimously.

**APPROVAL OF
ASSOCIATE IN ARTS
- HISTORY
TRANSFER
PATHWAY
(BA5532)**

It is the recommendation of the Administration that the Board of Trustees approve a new transfer program pathway, Associate in Arts - History Transfer Pathway, effective Fall semester 2024.

A. Baldwin made a motion to approve the recommendation. A. Clark seconded the motion.

Motion passed unanimously.

R. Curry commended Dean Hopkins and the faculty for their work in creating both the psychology and history pathways.

**APPROVAL OF NEW
SUBSEQUENT
DEGREE IN
ACCOUNTING - 3+1
TRANSFER
(BA5533)**

It is the recommendation of the Administration that the Board of Trustees approve a new program, Accounting - Subsequent Degree - 3+1 Transfer effective fall semester 2024.

A. Clark made a motion to approve the recommendation. A. Baldwin seconded the motion.

A. Clark commented that it is awesome that the College offers this 3+1 program with Northwood University. The savings to the student is substantial.

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Motion passed unanimously.

**APPROVAL OF NEW
CERTIFICATE OF
ACHIEVEMENT IN
PHLEBOTOMY
TECHNICIAN
(BA5534)**

It is the recommendation of the Administration that the Board of Trustees approve a new program, Phlebotomy Technician - Certificate of Achievement effective fall semester 2024.

A. Baldwin made a motion to approve the recommendation. A. Clark seconded the motion.

M. Wood asked if this program replaces the workforce program that the College offers. E. Suniga said no, but it provides a pathway for students to earn college credit.

Motion passed unanimously.

Reva thanked Dean Suniga and the faculty for their work in creating these programs.

**STUDENT SUCCESS:
CAPTURING AND
ENHANCING THE
STUDENT DIGITAL
EXPERIENCE**

An administrative report on student success featured “Capturing and Enhancing the Student Digital Experience” presented by Josh Berry, Chief Information Officer. He discussed a number of initiatives underway and completed including modality name changes, student support system updates, texting integration and a personalized information/action platform.

**PRESIDENT’S
REPORT**

Enrollment Report

For the winter semester 7,829 students are registered. The College projected 67,769 contact hours and is currently at 110% (74,003 contact hours) of projection.

Registration for spring/summer semester is underway. As of today, 2,741 students are registered. The College project 18,636 contact hours for the spring semester and is currently at 93% of that goal.

Personnel Report

Dr. Gavin said he has approved the reappointments of several tenure-track and one-year renewable faculty members. Congratulations to all!

Reappointments 2024-2025

ONE-YEAR APPOINTMENTS

Business and Technology

Jim Miller

Health and Wellness

Deborah Uhlian

TENURE TRACK

Arts and Letters

Donny Winter
John Chavez
Qiana Towns Williams

Business and Technology

AJ Neumann
Ethan Shatt
Greg Tacey
Keith Proctor
Steve Gormley

Health and Wellness

Amber Sleight
Amy Wegener
Breanne Paisley
Bryan Graybill
Danni Linton
Ericha Diegel
Erica Collins
Jeanne Woodbury
Jessica Herek
Kati Kocot
Katti Reynolds
Lance Redwantz
LeAnn Reif
Shannon Krolikowski
Pam Livingston

Social Sciences

Angela Guy-Lee
Brandon Straight
Christina Miller-Bellor
Jerrard Johnson
Melissa Wallace
Michael Evans

Science and Mathematics

Brad Pretzer
Casey Armour
Maggie Zimmerman
Rhonda Hughes-Seefeldt
Tim McGuire

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Faculty that have been approved for promotion and tenure will be announced at the April Board Meeting.

Information Sharing

- Delta College's Marketing Team won nine awards in the 39th Annual Educational Advertising Awards. Over 2,000 entries were received from over 1,000 colleges, universities from all 50 states and numerous foreign countries. Judges consisted of a national panel of higher education marketers, advertising creative directors, marketing and advertising professionals.

Gold

- Digital Video: Physical Therapist Assistant Program
- Facebook Content: Delta College Facebook
- Magazine Advertising-Single: Spring 2023 Journeys Magazine

Silver

- Poster: President's Speaker Series Fall 2022
- Publication/External: Innovations Report (*League for Innovation book*)
- Publication/Internal: The Way Forward Booklet
- Special Event Campaign: African Artwork Event (*Print booklet from luncheon*)

Bronze

- Installations: Public Media Mural
- Special Video: Mascot Announcement

Congratulations to the team!

- Delta College Public Media has partnered with the Bay-Arenac ISD on a unique grant funded community program, for families to connect with one another, but it also put a PBS Raising Readers Room at the Bay Historical Museum. This will be a sustained location providing space for families to interact and connect while at the museum. Rich VanTol from the Bay-Arenac ISD and Delta's Lauren Saj from the station's Michigan Learning Channel staff collaborated on this project.
- Delta held a meeting with the Hispanic Leadership Community on February 29. About 50 people attended including Trustees Barb Handley-Miller and Arshen Baldwin.

Upcoming Events

- Happy birthday to Marcia Thomas on Monday, March 11.
- "Eclipse, the Sun Revealed" Planetarium show, each of the next four Saturday afternoons at 3:30pm discussing the solar eclipse taking place on Monday, April 8

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- League for Innovation in the Community College Conference Sunday-Wednesday, March 17-20
League Excellence Award Recipients
Pam Clark, Executive Director of Institutional Advancement
Angela Cramer, Controller
Chris Curtis, Psychology Professor
- Presidential Honors Scholars Welcome Dinner - Wednesday, March 27
- Honors Program Recognition and Phi Theta Kappa Induction Ceremony - Thursday, March 28
- The next regular Board meeting is Tuesday, April 2.
- President's Speaker Series featuring Mónica Guzmán discussing "Bridging Divides with Curiosity and Conversation" on Thursday, April 4, 7:30 pm, Pioneer Gym
- Schuyler Bailar, Thursday, April 11, Book Club Luncheon at 11:30 am in N007 and an evening keynote at 7pm in the Lecture Theater. Schuyler is the first transgender athlete to compete in any sport on a NCAA Division I men's team. This event is being presented by the LGBTQ+ Events Planning Committee and BEDI Services Division.
- Meeting with Saginaw NAACP on Thursday, April 18 at 5:30 pm, Downtown Saginaw Center
- Student Graduate Awards will take place Wednesday, April 24, Lecture Theater, beginning at 4 pm.
- Commencement Ceremony is Friday, April 26 in the Pioneer Gym beginning at 6 pm.

**TRUSTEE
COMMENTS**

Several trustees thanked the students who came as part of their political science class. They also offered appreciation for the presentations on accreditation, the tuition and fee recommendation and the student digital journey.

Trustee Baldwin congratulated the marketing team, saluted the women's basketball team on finishing strong and enjoyed attending the recent Hispanic Leaders meeting.

Trustee Nash thanked the astronomy faculty working on the observatory project. It was a long process but happy with this structure design and location on campus which addresses the issues of cost and light pollution.

Trustee Handley-Miller highlighted several events including the current Student Art Exhibit at the Saginaw Art Museum and the upcoming speaker, Mónica Guzmán.

Trustee Clark noted the loss of Frankenmuth Mayor Mary Ackerman. She attended Delta College.

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Trustee Middleton applauded the College's work to keep the cost of attending low with the expansion of open educational resources (OER).

Trustee Wood noted how important accreditation is because it's the pillar the college stands on for credit transfer and federal funding.

CHAIR COMMENTS

Vice Chair Gannon thanked the students in attendance this evening. She said that Delta College makes the success of our students the highest priority.

Vice Chair Gannon congratulated Pam Clark, Leanne Govitz, and staff for the marketing awards they received.

Vice Chair Gannon mentioned the transfer brochure and the College's Facebook posts as helpful ways for the trustees to share information.

Vice Chair Gannon said she is proud of the progress that the College is making.

ADJOURNMENT

There being no further business, Vice Chair Gannon adjourned the meeting at 8:30 p.m.

Andrea Ursuy, Board Secretary