

D R A F T
Delta College
Board of Trustees Regular Meeting
Delta College Board Room (B-151)
Tuesday, February 4, 2025
7:00 p.m.

- BOARD PRESENT** A. Baldwin, A. Clark, S. Gannon, B. Handley-Miller, D. Middleton, M. Nash, A. Thomas
- BOARD ABSENT** M. Rowley, M. Wood
- OTHERS PRESENT** W. Awad, T. Brown, W. Burns, W. Childs, P. Clark, A. Cramer, R. Curry, C. DeEulis, J. DuFresne, J. Foco, M. Gavin, L. Govitz, M. Haswell, D. Hopkins, T. Johnroe, K. Kiste-Toner, G. Luczak, D. McQuiston, E. Merkle, M. Muhammad, J. Mulders, D. Petersen, S. Raube, N. Rivet, S. Roche, K. Schuler, E. Suniga, A. Ursuy, R. Young
- PRESS PRESENT** None
- CALL TO ORDER** Board Chair Gannon called the meeting to order at 7:00 p.m.
- APPROVAL OF THE AGENDA** Board Chair Gannon asked for a motion to approve the agenda.
A. Thomas made a motion to approve the agenda. B. Handley-Miller seconded the motion.
Motion passed unanimously.
- PUBLIC COMMENT** Board Chair Gannon called for public comment.
- TREASURER’S REPORT** J. Foco said that the Board has received the College financial statements as of January 31, 2025. At this time, there are no significant variances to report.

The 2025-2026 budget development is underway. Administration and department leaders will be receiving their budget spreadsheets.

Budget Cabinet met and a tuition and fee recommendation will be presented at the March Board Meeting for approval.
- CONSENT AGENDA** Board Chair Gannon called for approval of the consent agenda.

A. Clark made a motion to approve the consent agenda. M. Nash seconded the motion. The Board voted unanimously to approve the consent agenda resulting in:

A. Acceptance of Minutes:
1. Board Regular Meeting, January 14, 2025
B. Program Eliminations
1. Approval of Program Elimination - Communication - Presentational Certificate of Achievement (David Hopkins)
2. Approval of Program Elimination - Communication - Interpersonal Certificate of Achievement (David Hopkins)
3. Approval of Program Elimination - Skilled Trades (Pre-Apprentice) Construction Certificate of Achievement (Ed Suniga)

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4. Approval of Program Elimination - Skilled Trades (Pre-Apprentice) Mechanical Advanced Certificate (Ed Suniga)
5. Approval of Program Elimination - Skilled Trades (Pre-Apprentice) Agricultural Maintenance Advanced Certificate (Ed Suniga)

APPROVAL OF PURCHASE FOR NURSING VIRTUAL SIMULATION PRODUCTS FROM WOLTERS KLUWER (BA5577)

It is the recommendation of the administration that the Board of Trustees approve the initial purchase of Nursing virtual simulation products from Wolters Kluwer in the amount of \$133,821 and up to a cumulative amount of \$365,000 through September 30, 2026.

A. Clark made a motion to approve the recommendation. A. Baldwin seconded the motion.

Motion passed unanimously.

APPROVAL OF NEW PROGRAM – COMMUNICATION CERTIFICATE OF ACHIEVEMENT (BA5578)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Communication - Certificate of Achievement effective fall semester 2025. This is proposed by the Social Sciences Division.

A. Clark made a motion to approve the recommendation. A. Baldwin seconded the motion.

Motion passed unanimously.

APPROVAL OF NEW PROGRAM – NURSING (ADN) – HEALTH FITNESS SPECIALIST (BA5579)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Nursing (ADN) - Health Fitness Specialist AAS/AAS effective fall semester 2025. This is proposed by the Health and Wellness Division.

A. Clark made a motion to approve the recommendation. D. Middleton seconded the motion.

Motion passed unanimously.

APPROVAL OF NEW PROGRAM – HEALTH COACH ADVANCED CERTIFICATE (BA5580)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Health Coach Advanced Certificate effective fall semester 2025. This is proposed by the Health and Wellness Division.

A. Clark made a motion to approve the recommendation. D. Middleton seconded the motion.

Motion passed unanimously.

APPROVAL OF NEW PROGRAM – NURSING RN TRANSITION TRACK – RESPIRATORY THERAPIST TO RN ASSOCIATES OF APPLIED SCIENCE (BA5581)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Nursing RN Transition Track - Respiratory Therapist To RN - AAS effective fall semester 2025. This is proposed by the Health and Wellness Division.

A. Baldwin made a motion to approve the recommendation. A. Clark seconded the motion.

Motion passed unanimously.

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APPROVAL OF NEW PROGRAM – ENGINEERING ADVANCED CERTIFICATE (BA5582)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Engineering - Advanced Certificate effective fall semester 2025. This is proposed by the Business and Technology Division.

A. Clark made a motion to approve the recommendation. A. Baldwin seconded the motion.

Motion passed unanimously.

APPROVAL OF NEW PROGRAM – MANUFACTURING CERTIFICATE OF ACHIEVEMENT (BA5583)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Manufacturing - Certificate of Achievement effective fall semester 2025. This is proposed by the Business and Technology Division.

D. Middleton made a motion to approve the recommendation. A. Baldwin seconded the motion.

Motion passed unanimously.

APPROVAL OF NEW PROGRAM – ELECTRICAL TECHNOLOGY CERTIFICATE OF ACHIEVEMENT (BA5584)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Electrical Technology - Certificate of Achievement effective fall semester 2025. This is proposed by the Business and Technology Division.

A. Clark made a motion to approve the recommendation. A. Baldwin seconded the motion.

Motion passed unanimously.

APPROVAL OF NEW PROGRAM – AUTOMOTIVE EV/HYBRID TECHNOLOGY ADVANCED CERTIFICATE (BA5585)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Automotive EV/Hybrid Technology - Advanced Certificate effective fall semester 2025. This is proposed by the Business and Technology Division.

M. Nash made a motion to approve the recommendation. A. Baldwin seconded the motion.

M. Nash asked if any equipment purchases were needed to facilitate this program. E. Suniga noted that this was a grant funded project, so the equipment was purchased with grant dollars as well as Perkins funding and the general fund.

M. Nash asked about the process for approving programs as this was the largest number of programs presented at one time. E. Suniga said that the large quantity was because many of these programs were grant driven resulting in them going through the process at the same time. R. Curry also noted that these programs are the result of faculty working for 1 to 2 years on these proposals.

B. Handley-Miller asked what colleges we are connecting with for transfer opportunities. E. Suniga said in the business and technology area we have good ties with Northwood University, Davenport University, Central Michigan University and Saginaw Valley State University. Ferris State University was our national partner for the Automotive EV/Hybrid Certificate.

M. Gavin said that the Health and Wellness Division's proposals are helping with the waitlist, a result of grants and feedback from the students.

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Motion passed unanimously.

APPROVAL OF NEW PROGRAM – SKILLED TRADES IN PRECISION MANUFACTURING ADVANCED CERTIFICATE (BA5586)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Skilled Trades in Precision Manufacturing - Advanced Certificate effective fall semester 2025. This is proposed by the Business and Technology Division.

A. Clark made a motion to approve the recommendation. M. Nash seconded the motion.

Motion passed unanimously.

APPROVAL OF NEW PROGRAM – SKILLED TRADES IN INDUSTRIAL MAINTENANCE ADVANCED CERTIFICATE (BA5587)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Skilled Trades in Industrial Maintenance - Advanced Certificate effective fall semester 2025. This is proposed by the Business and Technology Division.

A. Baldwin made a motion to approve the recommendation. A. Clark seconded the motion.

Motion passed unanimously.

APPROVAL OF NEW PROGRAM – ENGINEERING ASSOCIATES IN SCIENCE

The administration withdrew this item from the agenda before the Board took action. The engineering transfer pathway will be presented for approval at the March Board Meeting.

APPROVAL OF NEW PROGRAM – QUALITY ENGINEERING TECHNOLOGY ASSOCIATES OF APPLIED SCIENCE (BA5588)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Quality Engineering Technology - AAS effective fall semester 2025. This is proposed by the Business and Technology Division.

M. Nash made a motion to approve the recommendation. A. Baldwin seconded the motion.

Motion passed unanimously.

STUDENT SUCCESS: MATH IN A MINUTE

The Student Success presentation featured “Math in a Minute,” presented by Danielle Petersen, Manager of the TLC and Testing Center, and Natascha Rivet, Professor of Mathematics. This endowed teaching chair project offers 15 weekly videos to demystify math and highlight strategies students can integrate into their study approach to maximize their learning.

PRESIDENT’S REPORT

Dr. Gavin welcomed Associate Dean, Walaa Awad; Dean of Student Success, Karry Kiste-Toner; and Eric Merkle, Chair of ECAPS (Executive Committee of Administrative Professionals). He also welcomed Dr. Mursalata Muhammad, faculty from GRCC, who is in the Michigan ACE Senior Shadow Program. Reva Curry and Andrea Ursuy are mentoring Dr. Muhammad.

Dr. Gavin said that the program eliminations approved tonight will not affect staffing.

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Enrollment Report

The Winter Semester began on January 4. As of today, 8,323 students are registered (2287FT, 6036PT).

We projected 72,225 contact hours for the winter semester and are currently at 111% (79,895 contact hours) of projection.

Personnel Report

A complete report of hires, promotions, and separations for the month of January can be found in Board packets this evening.

Information Sharing

- **Effective January 2025 – NEW- Delta College, Associate of Applied Science, Health Fitness Specialist Oakland University, Bachelor of Science, Exercise Science**
 - *Benefits to Delta students:*
 - *The entire Associate in Applied Science, Health Fitness Specialist will transfer and apply.*
 - *Students save money by completing up to 78 credits, more than half of the bachelor's degree, at Delta tuition rates.*
 - *Less than 60 credits needed at Oakland to complete the bachelors' degree.*
 - *Delta's required LW and LWT courses will transfer and apply in the major.*
 - *This Exercise Science Program Agreement was reviewed, and approved by Kara Jimenez, Professor and Coordinator for Lifelong Wellness.*
 - *Agreement will have an annual administrative review and will renew in five years.*
- Congratulations to the Women's Soccer Team who will be recognized at the Bay County Board of Commissioners Meeting. The commissioner is placing a resolution on the February 18 agenda to honor the team. The meeting takes place at 4 pm at the Bay County Board of Commissioners Chambers.
- Thanks to all that participated in MLK events:
 - DOW – January 20 (Speaker – Amos O'Neal)
 - Trustee Baldwin, Trustee Handley-Miller, Trustee Rowley, and Trustee Thomas
 - SVSU – January 22 (Speaker – Rev. Nontombi Naomi Tutu)
 - Trustee Handley-Miller and Trustee Thomas
- M. Gavin recently attended the following events:
 - AAC&U Conference – Washington, DC – January 23-24
 - Great Lakes Bay Hispanic Leadership Institute Graduation – January 28 @ SVSU

Upcoming Events

- ACCT National Legislative Summit, February 9-12
 - Attendees: Trustee Gannon, Trustee Baldwin, Pam Clark and Mike Gavin
- Achieving the Dream Conference, Philadelphia, PA, February 17-21

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- Faculty and Staff Winter Learning Day, Friday, February 21, from 8:00am – 4:00pm
 - Breakfast followed by the President’s Address. Mid-morning through afternoon – faculty and staff can attend concurrent sessions with presentations on multiple different topics. Please let Kay know if you would like to attend.

- President’s Speaker Series, Wednesday, March 19 – 10-11:30am – Lecture Theater
 - Dr. Rebekah Taussig – author of “Sitting Pretty: The View from My Ordinary Resilient Disabled Body”

- Next Board Meeting – Tuesday, March 4

Trustees were given a copy of the Delta College Fact Sheet as well as the Black History Month – List of Celebrations.

A Happy Birthday to Michael Wood – February 26.

TRUSTEE COMMENTS

B. Handley-Miller enjoyed the student success presentation and appreciated being able to attend the Possible Dream induction ceremony. She watched the panel discussion on diversity, equity and inclusion that Dr. Gavin was a part of as well as other college presidents. She is proud that we are a leader. Dr. Gavin’s message is clear, and we will continue serving our students and when mandates are made then we will make changes.

M. Nash is happy with the College’s enrollment numbers as well as the new programs and innovation that were brought forward.

A. Thomas appreciated the presentations and all of the information as she navigates her new role on the Board. She is looking forward to learning more.

A. Baldwin enjoyed the student presentation as it is always her favorite part of the meeting. She thanked everyone for their hard work. She is excited for the Black History Month activities and hopes to attend some of them.

D. Middleton commented on the streamlining and responsiveness to the programs that were eliminated and the new ones that were approved. She appreciates the work that was done as well as the transparency. She did note the discrepancy of the dollar amount on gainful employment versus the ALICE threshold.

She brought up a concern with the recent changes to the toll bridges in Bay City. The potential barriers to our students could either be the added travel time by using the free bridge or the additional costs for using one of the toll bridges. She wondered if this was a valid concern and if so, what can be done.

A. Clark is excited about the Automotive EV/Hybrid Technology advanced certificate.

CHAIR COMMENTS

Chair Gannon echoed the other trustees’ comments. She indicated that we have a lot to celebrate and noted the wonderful events taking place for Black History Month.

As she attends external events, she noted that Delta College is very well represented in the community.

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Chair Gannon congratulated Jon Foco on receiving the Ruby Award.

She attended the Budget Cabinet meeting and enjoyed it as well as mentioning the great discussion that took place.

She also announced board committee assignments as follows:

- Delta Foundation Board – Barb Handley-Miller, Stacey Gannon, and Alex Thomas
- Nominating Committee – Diane Middleton, Barb Handley-Miller, and Mike Nash (Chair)
- Budget Cabinet – Arshen Baldwin, Diane Middleton, Alternate
- Bylaws Committee – Alex Clark, Mike Rowley (Chair), and Michael Wood
- MCCA – Mike Rowley, Stacey Gannon, Alternate
- Audit Committee – Alex Clark, Mike Nash (Chair), and Mike Rowley
- Evaluation and Compensation Committee – Stacey Gannon, Diane Middleton (Chair), and Michael Wood
- Diversity Equity and Inclusion Committee – Barb Handley-Miller, Alexis Thomas, and Michael Wood (Chair)

ADJOURNMENT

There being no further business, Chair Gannon adjourned the meeting at 8:02 p.m.

Talisa Brown, Assistant Board Secretary