

Delta College District  
Board of Trustees  
*Special Meeting*  
*Bylaws Committee*  
October 7, 2014  
Board Room B-151  
10:00 a.m.

**Board Members Present:** R. Emrich, K. Houston-Philpot, K. Lawrence-Webster, M. Rowley, E. Selby, R. Stafford

**Others Present:** T. Brown, P. Clark, E. Crane, J. Goodnow, L. Govitz, A. Ursuy

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**Call to Order:** Bylaws Committee Chair, M. Rowley, called the meeting to order at 10:03 a.m.

M. Rowley called for the approval of the agenda. R. Emrich made a motion to approve the agenda with support from M. Rowley. The motion passed unanimously.

M. Rowley called for public comments. Hearing none, the meeting proceeded.

M. Rowley began the review on the Delta College Board of Trustees Bylaws and Operating Parameters. The following areas were discussed.

- Delegation of FOIA appeal authority to the President
- Procedures for calling a meeting
- Procedures on how to bring issues before the Board
- Procedures for Board members requesting information
- Procedures for Board members to request a legal opinion
- Procedures for voting to end a closed session, approving closed session minutes and holding a closed session to consider a written legal opinion
- Board hiring Vice Presidents and Deans
- Exit interview process

R. Emrich made a motion to go into closed session to discuss with counsel privileged legal advice in regards to suggested revisions to the Delta College Board of Trustees Bylaws and Operating Parameters. The motion was supported by K. Houston-Philpot. The motion passed unanimously.

The closed session began at 11:52 a.m.

The Trustees reconvened in an open meeting in the Board Room at 12:11 p.m.

The committee had a discussion on the Board of Trustees Scholarships with P. Clark. The administration's recommendation was that the scholarship criteria would not be included in the operating parameters. It

would be housed within the Foundation and Admissions offices based on feedback from the SEM consultants. R. Emrich noted that he would like to see the guidelines or requirements for how the scholarships would be awarded included in the Operating Parameters.

A follow-up meeting was suggested along with a couple other areas to be reviewed. These areas include a possible loophole with a vacancy occurring exactly 90 days before a regular community college election, amending Article 9 of the Bylaws, amending the operating procedures to bring things to the Board, and considering adding procedures for protecting closed session materials.

K. Houston-Philpot gave an update on Senate Policy 1.025, Policy Statement on Government at Delta College, a committee on which she is currently serving. The legal counsel working on this policy is Liz Peters. She asked whether or not the Board wanted to give input before the policy goes to the Senate for a vote. J. Goodnow gave a brief overview of the history and the importance of the policy.

K. Houston-Philpot made a motion to adjourn the meeting which was supported by M. Rowley.

**The meeting adjourned at: 12:53 p.m.**

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Talisa Brown, Board Assistant Secretary

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Andrea Ursuy, Board Secretary